PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/12/21	Prepared by:	Kavitha
PO/WO no.	82148	PO / WO Date.	19/10/21
Supplier Name	M/s. vivid world	PO/WO amount	271.40/-
Firm/Company	Modi realty Genome valley	Project	MRGV
Sl. No.	Bill No.	Bill Date	Bill amount
1	2189	19/10/21	271.40/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):	271.40/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	–
Amount E – PO / WO value:	271.40/-
Amount F – Difference (A – E): GST-18%	271.40/-
	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due-date	10/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha	[signature]					
Date	31/12/21.	3/1/22.					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868
GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2189			Transport Mode :
Invoice Date :19/10/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MODI REALTY GNOME VALLEY LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.			GATE PASS NO: 2814
GST: 36ABFFM3063P1ZU.			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD
Inward No: 474 Dt: 19/10/21
MRN No: Dt:
Received By: Sarvesh Sign:
MODI PROPERTIES

RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY		230.00
	ADD :CGST 9%	20.70
(RS .271.40)	ADD: SGST 9%	20.70
	Total Amount After Tax	271.40

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

Purchase Order

 27-10-2021 16:54:39 Ori

82148
25.10.21 1:32:48

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Vivid World	**Doc No**	82148	183248
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	19-10-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	19-10-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
					Total Order Value . . .	**271.40**

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Realty Genome Valley LLP*

Authorised Signatory

28/10/2021

Name :

Accepted the above Terms And Conditions

For *Vivid World*

Name :

Date : __/__/____

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Requisition Form

Company Name:	Modi Realty Genome valley	Date:	19-10-2021
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183248
Material required before date:		ID No.	70614

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		1	No		
2						
3						
4	82148					
5						
6						
7						
8						
9						
10						

APPROVED
28 OCT 2021
MANISH PARIKH
MANAGER PROCUREMENT

Remarks: This is for Head office

Prepared By	Suneel	Approved by	
Sign.& Date	19-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.