Advice for approval for credit to supplier

Date:	10/01/22		
PO/WO no.	83762	Prepared by:	N. Vanajakshi
Supplier Name	SSCIP	PO / WO Date.	18/12/21
Firm/Company	NE	PO/WO amount	2,884.66
		Project	NE

Sl. No.	Bill No.	Bill Date	Bill amount
1	21333	05/01/22	2,884.65
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,884.65

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18262	05/01/22	101888	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,884.65
Amount E – PO / WO value:	2,884.66
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes~~ □ No (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______ ☑ No
Payment – due date	17/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Vanaja						
Date	10/01/22	APPROVED 10 JAN 2022 PRABHAKAR MANAGER PURCHASE					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	21333
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	05-01-2022
	PO No.	83762
	PO Date.	18-12-2021
	Req ID	72164
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	17-12-2021
	Loc Req No	175455

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	15.36	97.65	1,499.90	18	269.98
	46" x 46" - 02 nos						
2	8260 - Steel - other - MS Grill - 2 ft X 2 ft - Sft		8	97.65	781.20	18	140.62
	02 nos						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		23.36	7.00	163.52	18	29.44
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,444.62		440.04
	220.02	220.02	Total Invoice Amount		2,884.65	

Rupees : Two Thousand Eight Hundred Eighty Four and Paise Sixty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 89319
Date: 5/01
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 18-12-2021 14:25:51

83762
15.12.21 11:28:55

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	83762	175455
	Doc Date	18-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *46" x 46" - 02 nos*	15.36	97.65	0.00	18.00	1,769.89
2	8260 - Steel - other - MS Grill - 2 ft X 2 ft - Sft *02 nos*	8.00	97.65	0.00	18.00	921.82
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	23.36	7.00	0.00	18.00	192.95
					Total Order Value . . .	**2,884.66**

Rupees : Two Thousand Eight Hundred Eighty Four and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6mm & 10 mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide circular no. 831(b), dtd.10/06/2016 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 151 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Nilgiri Estates***

Authorised Signatory

Name : 22/12/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

1568

Requisition Form

Company Name:	NILGIRI ESTATES		
Site & Phase :	NILGIRI ESTATE	Date:	17-12-2021
Supplier		Time:	01:00
Material required before date:		Req. No.	175455
		ID No.	72164

No	Description	Size	Quantity	Units	Inward No	Date
1	Window Grills	46"X 46"	02	Nos		
2	Window Grill	2'X2'	02	Nos		
3						
4						
5						
6	83762					
7						
8						
9						
10						

Remarks:- For villa no : 151 , purpose

APPROVED

22 DEC 2021

MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Sadhana		
Sign.& Date	17-12-2021	Approved by	Akheel
		Sign. & Date	17-12-21

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:

Project Manager
Nilgiri Estates

Company Name:			
Site & Phase :		Date:	
Supplier		Time:	
Material required before date:	Urgent	Req. No.	
		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By			
Sign.& Date		Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	18262
Sy No 143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	05-01-2022
	PO No.	83762
	PO Date.	18-12-2021
	Req ID	72164
GSTIN : 36AAHFN0766F1ZA	Req Date	17-12-2021
	Loc Req No	175455

	Description of Goods	HSN/SAC	Qty
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	15.36
2	8260 - Steel - other - MS Grill - 2 ft X 2 ft - Sft		8
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		23.36
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

In ward No: 22837 Dt: 05/01/22

GRN No: 101888 Dt: 07/01/22.

Received By: Sign:

Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP

IN WARD

No: 96765

Date: 7/01

Sign:

R.R. DIST.