PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/1/22	Prepared by:	Harsha
PO/WO no.	83561	PO / WO Date.	29/12/21
Supplier Name	MK Mobile	PO/WO amount	91,757/-
Firm/Company	SSLLP	Project	Shup
Sl. No.	Bill No.	Bill Date	Bill amount
1	253	22/12/21	91,757/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			91,757/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	101635	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	91,757/-
Amount E – PO / WO value:	91,757/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No 91,757/-
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 07 JAN 2022 MANISH PARIKH MANAGER PROCUREMENT				
Date							

otes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach ditional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see achment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude nsport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 000/- 7. MD to approve all bills above 1,00,000/-

Branch Address
#1-7-274/2, Below Abhiruchi
Hotel, S.D. Road, Sec'bad-3

Contact No: 040-66807444

Since 2001
MK Mobiles
Sales & Services

Tax Invoice
GSTIN : 36AAGCM5081L1Z3

M/S : **SUMMIT SALES LLP**
Address : **5-4-187 / 3 AND 4, 3RD FLOOR, SOHAM MANSION, M.G ROAD, SECUNDERABAD, Ranga Reddy,**
GSTIN : **36ACQFS2044C1Z7**
Contact No : **8919278620**

Po - 83561-

Invoice Dt : **22-12-2021**
Invoice No : **253**
State : **TELANGANA**
Code : **36**

S. No	Product Details IMEI No.	HSN / SAC	Qty	Rate	Gross	CGST %	CGST Amt	SGST %	SGST Amt	Total
1	Mi Home Camera 360 Degree 2529110468332, 2529110469316, 2529110469787, 2529110470376, 2529110470566, 2529110470569, 2529110470570, 2529110471202, 2529110471567, 2529110471629, 2529110471741, 2529110471742, 2529110471769, 2529110471771, 2529110471872, 2529110472301, 2529110472860, 2529110473055, 2529110473150, 2529110473166, 2529110473306, 2529110473363, 2529110473430, 2529110473712, 2529110473759, 2529110478346, 2529110479483, 2529110483764, 2529110483947, 2529110542304	85258090	30	2592.0	77760.2	9	6,998.4	9	6998.4	91,757.0
	Total		30		77760.2		6,998.4		6998.4	91,757.0

Date 30/12/21
Received
R. Raju

INWARD
Inward No: 17474 Dt: 21/12/21
MRN No.: 101635 Dt: 4/1/21
Received By: Sign:
SUMMIT SALES LLP

Amount in Words : **NINETY ONE THOUSAND SEVEN HUNDRED AND FIFTY SEVEN ONLY**

Net Amt : **91,757.00**

Narration :

Terms & Conditions
1. Warranty as per manufacturer's Terms & Conditions.
2. Service at only authorised service centers.
3. Goods once sold will not be taken back or Exchanged.
4. No Warranty for BURN / PHYSICAL DAMAGE.
5. Subject to Hyderabad Jurisdiction E.&.O.E.

Received Goods In Working Condition

Customer Signature

For MK Mobiles Pvt. Ltd.

Authorised Signature

A UNIT OF MK MOBILES PVT LTD

Email : mobiles@mkmobiles.in | FB : mkmobiles2001
Customer Care No : 7799438888

Branches : Hyd'bad : Basheer Bagh | King Kothi | Koti | Vijaynagar Colony |
Sec'bad : S D Rd - Abhiruchi Building | Jaya Mansion | Chandralok Complex | Swapnalok Complex | Chilkalguda | East Anand Bagh |

SUMMIT SALES LLP
INWARD
No: 89264
Date: 4/01
Sign:
R.R. DIST.

To Record.

Purchase Order

 13-12-2021 12:31:15

83561
09.12.21 3:17:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
MK MOBILES PVT LTD	**Doc No**	83561	169231
1-7-274/2, Below Abhiruchi Hotel, SD Road, Secunderabad 500003	**Doc Date**	29-12-2021	
	Quote No	NIL	
GSTIN 36AAGCM5081L1Z3	**Quote Date**	29-11-2021	
04066807444 9966469284	**SupplyType**	Supply	

Kind Attn : Md. Javeed

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos *MI*	30.00	2,592.00	0.00	18.00	91,756.80
	Total Order Value . . .					**91,756.80**

Rupees : Ninty One Thousand Seven Hundred Fifty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	MI 360 Degree cameras.
Payment Terms	100% advance through online payment
Tax	Included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs.91,757-00, online payment
Other Terms	We reserve the rights to reject the items if not as specified, damage is any is in suppliers account, above order is for Stock replanish ,purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SCLLP stock
☐ Other

APPROVED BY
13 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
Name : ____________

Accepted the above Terms And Conditions
For *MK MOBILES PVT LTD*
Name : ____________

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
Prabhakar	Soham Sir,
4/12	MP Cameras are regularly
	requesting by Sites we can
	keep stock of 30 nos in
	SSLLP kindly advise me.
	Can we stock at SSLLP.
	Present price is - 2999 Including
	GST. from supplier
	Online prices also attached
	kindly link.
	For MDs APPROVAL
	☐ High Value/quantity beyond limits.
	☐ Po/Req. processed-post approval.
	☐ Approval for technical details/clarification.
	☐ Replenishing SSLLP stock
	☑ Other
	APPROVED BY
	06 DEC 2021
	SOHAM MODI
	MANAGING DIRECTOR

1508

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	15:00PM
Supplier		Req. No.	169231
Material required before date:		ID No.	71757

S.No	Description	Size	Quantity	Units	Inward No	Date
1	MI CC Camera's		30	Nos		

Remarks:For Replenishing Stock Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	04-12-2021	Sign. & Date	06 DEC 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.