PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/1/22	Prepared by:	Monika
PO/WO no.	83994	PO / WO Date.	28/12/21
Supplier Name	SSLLp	PO/WO amount	1,125.72/-
Firm/Company	MCR LLp	Project	NRK
Sl. No.	Bill No.	Bill Date	Bill amount
1	21238	30/12/21	1,125.72/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,125.72/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18167	30/12/21	101533	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,125.72/-
Amount E – PO / WO value:	1,125.72/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ ☑ No
Payment – due date	
Remarks:	10/1/22

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monika	APPROVED (signature)					
Date	6/1/22	6 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Constructions & Reality LLP	Invoice No.	21238
Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad	Invoice Date.	30-12-2021
	PO No.	83994
	PO Date.	28-12-2021
	Req ID	70843
GSTIN : 36ABJFM5257F1Z3 PAN ABJFM5257F	Req Date	01-11-2021
	Loc Req No	186122

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2	477.00	954.00	18	171.72
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	954.00		171.72
	85.86	85.86	Total Invoice Amount	1,125.72		

Rupees : One Thousand One Hundred Twenty Five and Paise Seventy Two Only.

SUMMIT SALES LLP
IN WARD
No: 59605
Date: 31/12
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-Dec-21 1:28:29 PM Original

83994

5:35:32

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-50003
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	83994	186122
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	2.00	477.00	0.00	18.00	1,125.72
					Total Order Value . . .	**1,125.72**

Rupees : One Thousand One Hundred Twenty Five and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	HP 15.6 Inches expandable laptop bag.
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone.
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account, Balamurali, G.Rahul, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi constructions & Reality LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Suneel Sir

1425

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	03.11.2021
Site & Phase:	Nextopolis		
Supplier:		Time:	10:28
		Req. No:	186122
		ID No:	70843

No	Description	Size	Quantity	Units	Inward No	Date
1	Lap top bags	Std	02	Nos		
2						
3						
4						
5						
6						

83994

Remarks: For Balamurali krishana and G Rahul purpose (office staff)

Prepared By	S shravya	Approved by	
Sign & Date	03.11.2021	Sign. & Date	

for G.Rahul 3/11/21

APPROVED BY
09 NOV 2021
G. JAI KUMAR
AGM-HR & Admin

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Constructions & Reality LLP	DC No.	18167
Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad	DC Date.	30-12-2021
	PO No.	83994
	PO Date.	28-12-2021
	Req ID	70843
GSTIN : 36ABJFM5257F1Z3	Req Date	01-11-2021
	Loc Req No	186122

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2
2			
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22	TIME - 10:01		
23	V.NO - TS10UB8387		
24			
25			
26	INWARD		
27	...ard No: 1514 Dt: 31/12/21		
28	...No: 101533 Dt: 31/12/21		
29	...ed By: NIRAJ Sign: NIRAJ		
30	... CONSTRUCTIONS & REALTY LLP		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction