C

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/1/22	Prepared by:	[signature]
PO/WO no.	83747	PO / WO Date.	18/12/21
Supplier Name	GP Buildcon Material	PO/WO amount	18,290/-
Firm/Company	SSLCP	Project	Shup
Sl. No.	Bill No.	Bill Date	Bill amount
1	522	28/12/21	18,290/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,290/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	101436	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				18,290/-
Amount E – PO / WO value:				18,290/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. — ☑ No
Payment – due date	8/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date							

APPROVED 07 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/21-22/522**	Dated **28-Dec-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **83747**	Dated **18-Dec-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through **Selva-by Hand**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**S 5 PLUG**	3926	**5,000 NOS**	1.50	NOS		**7,500.00**
2	**S6 PLUG**	3926	**5,000 NOS**	1.60	NOS		**8,000.00**
							15,500.00
	CGST @ 9 %			9	%		**1,395.00**
	SGST @ 9 %			9	%		**1,395.00**
	Total		**10,000 NOS**				**₹ 18,290.00**

INWARD
Inward No: 17455 Dt: 29/12/21
GRN No: 101436 Dt: 29/12/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 89064
Date: 30/12
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Eighteen Thousand Two Hundred Ninety Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	15,500.00	9%	1,395.00	9%	1,395.00	2,790.00
Total	**15,500.00**		**1,395.00**		**1,395.00**	**2,790.00**

Tax Amount (in words) : **INR Two Thousand Seven Hundred Ninety Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

G.P. BUILDCON MATERIALS SEC'BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 03-01-2022 16:49:30 Or

83747
15.12.21 11:28:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials	**Doc No**	83747	169257
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc Date**	18-12-2021	
	Quote No	NIL	
GSTIN 36AIZPG8119P1Z9	**Quote Date**	10-12-2021	
9866116375	**SupplyType**	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	150.00	0.00	18.00	8,850.00
2	2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	160.00	0.00	18.00	9,440.00
					Total Order Value . . .	**18,290.00**

Rupees : Eighteen Thousand Two Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : __/__/____

1570

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169257
Material required before date:		ID No.	712177

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher Plug 83747.	5mm	50	Pkts		
2	Fisher Plug	6mm	50	Pkts		
3	Hold Fast	4"	150	Kgs		
4	Bombay Nails 83748.	2"	25	Kgs		
5	Bombay Nails	2 1/2"	50	Kgs		

Remarks: For Stock Replenishing purpose

Prepared By	Bhavani	APPROVED	
Sign.& Date	10-12-2021	Sign. & Date 23 DEC 2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

F. PRABHAKAR
Sr. MANAGER PURCHASE