PURCHASE DIVISION

Advice for approval for credit to supplier

B

Date:	31/12/21	Prepared by:	Janaki
PO/WO no.	83651	PO / WO Date.	15/12/21
Supplier Name	Rajadhani tiles company	PO/WO amount	9,135/-
Firm/Company	Metha & Modi reality Suryadeep LLP	Project	Timmapur.
Sl. No.	Bill No.	Bill Date	Bill amount
1	109	21/12/21	10,700/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,700/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	218	18/12/21	–	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	2,950
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,650/-
Amount E – PO / WO value:	9,135/-
Amount F – Difference (A – E): GST-18%	1,565/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	03/01/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	[signature]					
Date	31/12/21.						

APPROVED 04 JAN 2022 B. PRABHAKAR MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

CASH / CREDIT

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. 109

Date : 21/12/21

Billed to :
Name : Mehta Modi Reality Suryapet
Address : Timmapur
Hyderabad
State : Telangana Code : 36

Party GSTIN :
Mode of Supply (Transportation)
Place of Supply : Timmapur
P.O. No. : 83651
State Code : TELANGANA - 36

Vehicle No. TS08UE4885

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Shabad stone 2x2 150 Pices = 600 sft	2515	600	14.50	sft	8700
2)	loading & unloading		600	3	sft	1800
3)	Transport					2500

SUMMIT SALES LLP
IN WARD
No: 88743
Date: 21/12
Sign:
R.R. DIST.

Electronic Reference Number :	Total Taxable Value	13,000
Rupees in words Thirteen Thousand Six Hundred and Fifty only	CGST @ 2.5 %	325
	SGST @ 2.5 %	325
	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	13,650

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318 **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within .... days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

 15-12-2021 15:07:21

83651
15.12.21 11:27:15

From Company : **Mehta&Modi Reality Suryapet LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Rajadhani Tiles Company	**Doc No**	83651	194002
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	15-12-2021	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	15-12-2021	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8522 - Stone - other - Shabad Stone - 2 ft x2 ft - sft *150nos*	600.00	14.50	0.00	5.00	9,135.00
			Total Order Value . . .			**9,135.00**

Rupees : Nine Thousand One Hundred Thirty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of min.20mm maximum 25mm thickness.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Timmapur. . Phone. .
Penality For Delay	Nil
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for renovation of new site office and labour quarters purpose. loading/unloading charges extra @Rs. 1.50/- per sft.
Completion Date	NA
Measurment	Final payment as per actual measurements on site.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta&Modi Reality Suryapet LLP*

Authorised Signatory

15/12/2021

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Rajadhani Tiles Company***

Date : __/__/____

1529

Requisition Form

Company Name:	MEHTA AND MODI REALTY SURYAPET LLP	Date:	09.12.2021
Site & Phase :	Timmapur	Time:	12:10 pm
Supplier		Req. No.	194002
Material required before date: Urgent		ID No.	71909

No	Description	Size	Quantity	Units	Inward No	Date
1	Shabad stone	2'x2'	150	nos		
2						
3						
4						
5						
6						
7	83651					
8						
9						
10						

APPROVED
15 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For renovation of new site office and labour quarters purpose

Prepared By	Thota saikrishna	Approved by	Arjun Mehta
Sign.& Date	09-12-21	Sign. & Date	09.12.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	MEHTA AND MODI REALTY SURYAPET LLP	Date:	
Site & Phase :	Timmapur	Time:	17.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For site purpose purpose

Prepared By		Approved by	Arjun mehta
Sign.& Date		Sign. & Date	07.08.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

inment PC

☏ 9848525411
8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

No.: 218
Date: 18/12/2021
Order No.: 83651
Vehicle No. TS08UE4885

M/s. Mehta & Modi Realty
Suryapet LLP

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs.	Ps.
1)	Shabad Stone	600 SFT			
	2x2 = 4				
	150 Pices				
	600 SFT				
			TOTAL		

MEHTA & MODI REALTY SURYAPET LLP
INWARD
Inward No.
Received By:
Dt: 18/12/21

...sold will not be taken back.