1003

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	11/01/22	Prepared by:	Prabhakar
PO/WO no.	84026	PO / WO Date.	29/12/21
Supplier Name	Sumit Labs LLP	PO/WO amount	318.60
Firm/Company	GVRC	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	21250	30/12/21	318.60
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			318.60

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18179	30/12/21	101609	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	318.60
Amount E – PO / WO value:	318.60
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	17/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		APPROVED					
Date		11 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21250
GV Research Centres Pvt Ltd	Invoice Date.	30-12-2021
sy no-542, genome valley ,thurkapally ,hyderabad,telagana	PO No.	84026
	PO Date.	29-12-2021
	Req ID	72486
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4561D	Req Date	27-12-2021
	Loc Req No	164346

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	30	9.00	270.00	18	48.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	270.00		48.60
	24.30	24.30	Total Invoice Amount	318.60		

Rupees : Three Hundred Eighteen and Paise Sixty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 59184
Date: 31/12
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-12-2021 15:50:59 Original

84026

5:44:06

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84026	164346
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	30.00	9.00	0.00	18.00	318.60
					Total Order Value . . .	**318.60**

Rupees : Three Hundred Eighteen and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

30/12/2021

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	27.12.2021
Site & Phase:	Innopolis.	Time:	13:00
Supplier		Req. No.	164346
Material required before date:		ID No.	72486

No	Description	Size	Quantity	Units	Inward No	Date
1.	Sponges		30	No's		
2.						
3.						
	8 4076					
			APPROVED			
			30 DEC 2021			
			MINISH PARIKH			
			MANAGER PROCUREMENT			

Remarks: Towards Site use purpose.

Prepared By	Sridevi	Approved by	Mr.Ramesh reddy
Sign. & Date	24.12.2021	Sign. & Date	27.12.2021

Note:

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

stomer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

er Details		DC No	18179
esearch Centres Pvt Ltd		DC Date	30-12-2021
no-542, genome valley ,thurkapally ,hyderabad,telagana		PO No	84026
		PO Date	29-12-2021
		Req ID	72486
GSTIN :	36AAHCG4562D1ZP	Req Date	27-12-2021
		Loc Req No	164346

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	30
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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29			
30			

INWARD
Inward No: 635 Dt: 30/12/2
MRN No: 10609 Dt: 3/1/22
Received By: Praveen Sign:
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory