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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/12/21	Prepared by:	Janaki
PO/WO no.	83623	PO / WO Date.	15/12/21
Supplier Name	Grafdaks (India pvt. LTD	PO/WO amount	5,500
Firm/Company	Modi properties pvt Ltd	Project	May flower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	109	17/12/21	5,500
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,500

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	120	17/12/21	18199	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,500
Amount E – PO / WO value:	5,500
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	03/01/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED					
Date	31/12/21	04 JAN 2022					

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD Plot No.1211, Road No.60, Jubilee Hills, Hyderabad - 500033. GSTIN/UIN: 36AABCG4647F1ZP State Name : Telangana, Code : 36 E-Mail : giplhyd@gmail.com	Invoice No. **109**	Dated **17-Dec-21**
	Delivery Note **123/17-12-2021**	Mode/Terms of Payment
	Reference No. & Date.	Other References
Buyer (Bill to) **Modi Properties Private Limted** 5-4-187/3 & 4, 2nd Floor, Soham Mansion, M.G.Road, Secunderabad - 500003. GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **83623 / 178243**	Dated **15-Dec-21**
	Dispatch Doc No. **123**	Delivery Note Date **17-Dec-21**
	Dispatched through **Vehicle**	Destination **May Flower Platinum - Mallapur**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Scratch Plaster**	3209	**10.00 Bags**	466.10	Bags	**4,661.00**
	SGST Output					**419.49**
	CGST Output					**419.49**
	Round Off					**0.02**
	Total		**10.00 Bags**			**₹ 5,500.00**

Amount Chargeable (in words) E. & O.E

INR Five Thousand Five Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3209	4,661.00	9%	419.49	9%	419.49	838.98
Total	4,661.00		419.49		419.49	838.98

Tax Amount (in words) : **INR Eight Hundred Thirty Eight and Ninety Eight paise Only**

Company's Bank Details
A/c Holder's Name : **GRAFLAKS (INDIA) PVT.LTD**
Bank Name : **YES BANK LTD**
A/c No. : **000684600000164**
Branch & IFS Code : **Raj Bhavan Road, Somajiguda & YESB0000006**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 8828
Date: 23/12
Sign: ....

GRAFLAKS (INDIA) PVT. LTD.	DELIVERY CHALLAN
Plot No. 1211, Road No. 60, Jubilee Hills, Hyderabad-500 033. Tel.: 23559774 / 65523555	NO. 150
TIN : 36126960102 CST No. HZB/MM/0/179546-05 Valid from :-01-12-2004	DATE 17/12/21

To M/S. MAST ~~[illegible]~~ Bugaddis MAHADEK LLP
C/o. MAY FLOWER PLATINUM
Sy. no. 82/1 MAHADER Nagaram

Cellno: 7680971999	UR Order No. 88603-192730 Date 15-12-21		
S. No.	**Description of Goods**	**Pckg.**	**Qty.**	**Remarks**

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	Scuttleplate [Received 32-kg]	10	kg	
	Anfone			
	GSTIN:36AABCG4647F1Z8			

INWARD	
Inward No. 8194	Dt. 21/12/21
MRN No.	Dt.
Received By	Sign. [illegible]
[illegible] PVT. LTD. [illegible]	

Received the above material in good condition.	For GRAFLAKS (INDIA) PVT. LTD
Receiver's Sign. & Stamp	

Works : Sollaram, Medak Dist.

SUMMIT SALES LLP R.R. DIST.	
IN WARD No:	76417
Date:	23/12
Sign:	

Purchase Order

 15-12-2021 12:52:07

83623
15.12.21 11:27:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
GRAFLAKS (INDIA) PVT. LTD.	**Doc No**	83623	178243
PLOT-1211, RD-60, JUBILEE HILLS,HYDERABAD - 500033	**Doc Date**	15-12-2021	
	Quote No	Nil	
GSTIN 36AABCG4647F1ZP	**Quote Date**	08-12-2021	
23600774 9246363621,9849003568	**SupplyType**	Supply	

Kind Attn : Samit gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6625 - Paints - Texture - 25kgs - bags *WALLZ Scratch Plaster*	10.00	466.10	0.00	18.00	5,499.98
					Total Order Value . . .	**5,499.98**

Rupees : Five Thousand Four Hundred Ninty Nine and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Tot-Lot Land scaping Texture painting purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***GRAFLAKS (INDIA) PVT. LTD.***

Name : ____________

Date : __/__/____

1556

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	13.12.2021
Site & Phase :	May Flower Platinum	Time:	17:20
Supplier		Req.No.	178243
Material required before date:	16.12.2021	ID No.	72054

No	Description	Size	Quantity	Units	Inward No	Date
1	Graflex Texture Paint 83623		10	Bag's		
2						
3						
4						
5						
6						
7	Note: B.Hanumanthu on Account					
8						
9						
10						
11						

Remarks: Towards TOT LOT Landscaping Texture painting work purpose

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	13.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE