PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/1/22	Prepared by:	Monika
PO/WO no.	83811	PO / WO Date.	22/12/21
Supplier Name	Sri Sai Vishal Enterprises	PO/WO amount	16,800/—
Firm/Company	MCR LLP	Project	NRK
Sl. No.	Bill No.	Bill Date	Bill amount
1	120	27/12/21	16,800/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,800/—

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	Cement Block Report Attached			☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,800/—
Amount E – PO / WO value:	16,800/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	10/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Monika	APPROVED [signature]					
Date	7/1/22	07 JAN 2022					

B. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Constructions & Realty Llp
Thumkupally

Party GSTIN 36ABJFM5257F1Z3

Inv. No. 120 Date : 27.12.21
D.C. No. ______ Date : ______
P. O. 83811 Date : ______
Payment ______
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16		800	21	Nos	16,800=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP INWARD No: 84030 Date: 29/12 Sign: R.R. DIST.

Rupees in words Sixteen Thousand eight Hundred only

TOTAL		16,800=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		16,800=00

Name : **SRI SAI VISHAL ENTERPRISES**
Bank Name : **HDFC BANK**
Account No. : **50200042541343**
IFSC Code : **HDFC0000368** **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date: 27.12.21

Bill no: 120

SRI SAI VISHAL ENTERPRISES

Modi Constructions & Reality LLP Thurkapally

DATE	V.NO	DC.NO	4 X8X16	PO.NO	PO.DATE
21.12.21	2216	185	800 Nos	83811	
		Total	800 Nos		

Purchase Order

 22-12-2021 12:51:42

83811 ıpy

5:35:00

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderab..
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	83811	186173
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	22-12-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	800.00	21.00	0.00	0.00	16,800.00
					Total Order Value . . .	**16,800.00**

Rupees : Sixteen Thousand Eight Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Atrium block purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi constructions & Reality LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi constructions and realtors llp	Date:	21.12.2021
Site & Phase:	Nextopolis	Time:	10.25
Supplier		Req. No	186173
Material requried before date:	Urgent	ID No.	72265

No	Description	Size	Quantity	Units	Inward No	Date
1	Solid bricks	4"x8"x16"	800	Nos		
2						
3						
4						
5						
6	83811					
7						
8						
9						
10						

Remarks: For plinth beam use purpose.

Prepared By	S.Shravya	Approved by	
Sign.& Date	21.12.2021	Sign. & Date	

APPROVED
23 DEC 2021
P. PRA[illegible]
Sr. MANAGER PURCHASE

21.12.2021

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Constructions and Realtors LLP	Requisition nos.:	186173	Total PO quantity:	800
Project:	Nextopolis	PO No.	83811	Quantity delivered in earlier period:	800
Block /Flat / Villa no.:		Total material delivered	Yes/ No	Quantity delivered during week:	-
Supplier:	Sri Sai Vishal Enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security	NIRAJ	Sign of Admin	Shravya	Sign of Project manager	[illegible]
Date	04.01.2021	Date	04.01.2021	Date	04.01.2021

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	21.12.2021	17:14	4"x8"x16"/solid	800	185	1481	101316
2.							
3.							
4.							
5.							
6.							
	Total:			800			

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Block /Flat / Villa no.:		Total material delivered	Yes/ No	Quantity delivered during week:	-
Supplier:	Sri Sai Vishal Enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security	NIRAJ	Sign of Admin	Shravya	Sign of Project manager	
Date	04.01.2021	Date	04.01.2021	Date	04.01.2021

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Sign of security	NIRAJ	Sign of Admin	Shramya	Sign of Project manager	
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