PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/01/22	Prepared by:	Janaki
PO/WO no.	83996	PO / WO Date.	28/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	562.86 /-
Firm/Company	Modi properties pvt Ltd.	Project	May flower platinum.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	21234	30/12/21	562.86/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			562.86 /-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	18163	30/12/21	101497.	☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No
Amount B –Other Credits : Hamali charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				562.86 /-
Amount E – PO / WO value:				562.86 /-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ ~~No~~
Payment – due date	17/01/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED					
Date	10/01/22.	11 JAN 2022					

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21234
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	30-12-2021
	PO No.	83996
	PO Date.	28-12-2021
	Req ID	71446
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	22-11-2021
	Loc Req No	178188

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	477.00	477.00	18	85.86
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	477.00	85.86
	42.93	42.93	Total Invoice Amount	562.86	

Rupees : Five Hundred Sixty Two and Paise Eighty Six Only.

SUMMIT SALES LLP
IN WARD
No: 89046
Date: 31/12
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18163
Modi Properties Private Limited,.	DC Date.	30-12-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	83996
	PO Date.	28-12-2021
	Req ID	71446
GSTIN : 36AABCM4761E1ZM	Req Date	22-11-2021
	Loc Req No	178188

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1
2			
3			
4			
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6			
7			
8			
9			
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M.S

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 29-Dec-21 1:28:29 PM

83996

5:35:32

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	83996	178188
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	1.00	477.00	0.00	18.00	562.86
					Total Order Value . . .	**562.86**

Rupees : Five Hundred Sixty Two and Paise Eighty Six Only.

Terms and Conditions :-

Specification / Brand	HP 15.6 Inches expandable laptop bag.
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account, Narendar Reddy, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	22.11.2021
Site & Phase :	May Flower Platinum	Time:	5:45
Supplier		Req.No.	178188
Material required before date:	26.11.2021	ID No.	71446

No	Description	Size	Quantity	Units	Inward No	Date
1	Lap top Bag	std	1	no		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

83996

Remarks: Towards Narender reddy sir Laptop ues Purpose.

Prepared By	N.subhash	Approved by	S.V.Subba Reddy
Sign.& Date	22.11.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Properties Private Limited,	DC No	18163
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	30-12-2021
	PO No.	83996
	PO Date.	28-12-2021
	Req ID	71446
GSTIN : 36AABCM4761E1ZM	Req Date	22-11-2021
	Loc Req No	178188

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1
2			
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INWARD
Inward No: 18284 Dt: 30/12/21
MRN No: 101497 Dt:
Received By: Sign: n/13am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76602
Date: 31/12
Sign:
R.R. DIST.