

1021

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/1/21	Prepared by:	D. Babhakar	
PO/WO no.	82416	PO / WO Date.	8/11/21	
Supplier Name	Shri Balaji Enterprises	PO/WO amount	44,052.70	
Firm/Company	MDDL	Project	MPL	
Sl. No.	Bill No.	Bill Date	Bill amount	
1	154	29/12/21	73,632.00	
2				
3				
4				
Amount A – Bills total(Excluding Transport & Hamali Charges):			73,632.00	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.			101431	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			2714.00	
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			76,346.00	
Amount E – PO / WO value:			44,052.70	
Amount F – Difference (A – E): GST-18%			29,880.00	
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)		
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)		
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No		
Payment – due date		17/1/22		
Remarks: Standard 88% down calculated can be considered				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD
Sign:				
Date				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana		Invoice No. 154	Date 29-12-2021
		Place of supply 36-Telangana	PO date 08-11-2021
		PO number 82416	Vehicle Number TS12UC-8002
Bill To MODI PROPERTIES PVT LTD 5-4-187/3&4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36AABCM4761E1ZM State: 36-Telangana		Ship To May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076	

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (72X26 STD SIZE)	4418	56X20	60	NOS	₹ 1,040.00	₹ 11,232.00 (18%)	₹ 73,632.00
2	CARTAGE			1	-	₹ 2,300.00	₹ 414.00 (18%)	₹ 2,714.00
	Total			61			₹ 11,646.00	₹ 76,346.00

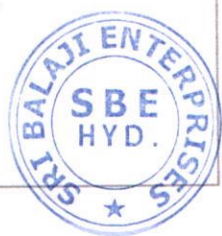
Invoice Amount In Words Seventy Six Thousand Three Hundred Forty Six Rupees only	Amounts: Sub Total ₹ 76,346.00 Total ₹ 76,346.00 Received ₹ 0.00 Balance ₹ 76,346.00
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HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,300.00	9%	₹ 207.00	9%	₹ 207.00	₹ 414.00
4418	₹ 62,400.00	9%	₹ 5,616.00	9%	₹ 5,616.00	₹ 11,232.00
Total	₹ 64,700.00		₹ 5,823.00		₹ 5,823.00	₹ 11,646.00

Terms and conditions: Thanks for doing business with us!	Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES
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For, SRI BALAJI ENTERPRISES

 Authorized Signatory



18276 INWARD	
Inward No: 18276	Dt: 29/12/21
IRN No: 101431	Dt:
Received By:	Sign: hizem
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	



Purchase Order



82416

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08-Nov-21 11:18:38 AM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	82416	178138
Doc Date	08-11-2021	
Quote No	Nil	
Quote Date	08-11-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2007 - Carpentry - doors - Flush Door - 30mm - other - sft 20"x56"- 60 nos	466.66	80.00	0.00	18.00	44,052.70
Total Order Value . . .					44,052.70

Rupees : Fourty Four Thousand Fifty Two and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	All items with Mango wood door frame, Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 5 days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Doors one year replacement warranty for damage.
Advance Paid	n/L
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for part 2 electrical and fire duct door fixing , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : __/__/__

Name : _____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		03-11-2021	
Site & Phase :		May Flower Platinum		Time:		17.20	
Supplier				Req.No.		178138	
Material required before date:		06-11-2021		ID No.		70880	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Flush Doors	20" x 56"	60	nos			
2	Cylindrical locks	Std	60	nos			
3	SS Hinges 4"	Std	120	nos			
4							
5							
6							
7							
8							
9							
10							
Remarks: towards Part – 2 electrical and fire duct doors fixing use purpose							
Prepared By		K.Narender Reddy		Approved by		S. Prabhakar Reddy	
Sign. & Date		03-11-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE