1061

PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date.	12/1/22	Prepared by:	Sneha
PO/WO no.	84309	PO / WO Date.	8/1/22
Supplier Name	Sri laxmi ganesh steels & Hardware	PO/WO amount	23,813.58/-
Firm/Company	Summit Sales llp	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	354	5/1/22	23813./-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23813.42/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	102097	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23813.42/-
Amount E – PO / WO value:	23813.58/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No
Payment – due date	17/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	APPROVED [signature]					
Date	12/1/22	14 JAN 2022					

P. PRABHAKAR MANAGER-PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 354
Date : 5/1/22
Transporter :
L.R. No. : P.O.no: 84309

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Sq. Hinges (Hav)	8 Nos	195/-	1560	00
	Lorry Hinges	12 Nos	48/-	576	00
	M.S. Handil (Big)	12 Nos	220/-	2640	00
	L. Patti	3 kg.	90/-	270	00
	14" cutting wheel	25 Nos	145/-	3625	00
	4" cutting wheel	50 Nos	25/-	1250	00
	Welding Rod	36 Pak.	285/-	10260	00
			Total	20181	00
			SGST @ 9 %	1816	29
			CGST @ 9 %	1816	29
			IGST @ 18 %		
			Roundup		42
			Grand Total	23813	00

INWARD
Inward No: 17517 Dt: 10/01/22
MRN No: 102092 Dt: 11/01/22
Received By:
Sign:
SUMMIT SALES LLP

Bank Details
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

INWARD
Inward No: 10607 Dt: 8/1/22
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Rupees In words :

For Sri Laxmi Ganesh Steels & Hardware

SUMMIT SALES
IN WARD
No: 89582
Date: 12/01
Sign:
R.R. DIST.

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 08-01-2022 11:40:26

84309

08.01.22 11:42:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	84309	169352
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	08-01-2022	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	08-01-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2127 - Carpentry - hardware - MS Hinges - other - nos *12" Heavy*	8.00	195.00	0.00	18.00	1,840.80
2	2127 - Carpentry - hardware - MS Hinges - other - nos *Lorry Hinges - STD*	12.00	48.00	0.00	18.00	679.68
3	8131 - Steel - other - Ms-doors - Other - nos *Gate Handles - 16"*	12.00	220.00	0.00	18.00	3,115.20
4	8015 - Steel - other - MS Gate Lock Patti - 1 1/2 In - nos *in kgs*	3.00	90.00	0.00	18.00	318.60
5	9550 - Tools - Machine Blade - other - nos *Cutting wheel - 14"*	25.00	145.00	0.00	18.00	4,277.50
6	9550 - Tools - Machine Blade - other - nos *Cutting wheel - 4"*	50.00	25.00	0.00	18.00	1,475.00
7	9574 - Tools - Welding Rod - NA - nos	36.00	285.00	0.00	18.00	12,106.80
					Total Order Value . . .	**23,813.58**

Rupees : Twenty Three Thousand Eight Hundred Thirteen and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivary & Production of bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for MS Fabrication work purpose at SOV site.
Completion Date	NIL
Measurment	NIL
Security	NIL

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Purchase Order

 08-01-2022 11:40:26 Original / Office Copy / Purchase Div.Copy

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	08/01/2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier		Req. No.	169352
Material required before date:		ID No.	72758

No	Description	Size	Quantity	Units	Inward No	Date
1	MS SQUARE HINGES - HEAVY	12"	08	NOS		
2	LORRY HINGES	STD	12	NOS		
3	MS HANDLES	16"	12	NOS		
4	LOCK PATTI	STD	3	KGS		
5	CUTTING WHEELS	14"	25	NOS		
6	CUTTING WHEELS	4"	50	NOS		
7	WELDING ROD	STD	36	PACKETS		
8						

Remarks: ABOVE ORDER FOR MS FABRICATION WORK PURPOSE AT SOV SITE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	08/01/2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

84809

APPROVED
08 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE