

1067

PURCHASE DIVISION
Advice for approval for credit to supplier

⑧

Date:	12/1/22	Prepared by:	Sneha
PO/WO no.	84309	PO / WO Date.	8/1/22
Supplier Name	Sri laxmi ganesh steel & hardware	PO/WO amount	23,813.58/-
Firm/Company	Summit Sales Up	Project	SHLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	354	5/1/22	23813.1/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23813.42/-
Sl. No.	DC .No	DC. Date	MRN No.
1.			102097
2.			
3.			
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			23813.42/-
Amount E – PO / WO value:			23813.58/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		17/1/22	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Sneha	APPROVED	
Date	12/1/22	4 JAN 2022	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadi guda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. SUMMIT Sales LLP
M.G. Road

Invoice No.: **354**
Date: 5/1/22

Party's GSTIN 36ACQFS2044C127

Transporter: P.O. No: 44209
L.R. No.:

HSN	Description	Qty.	Rate	Amount	
				Rs.	Ps.
	sq. Hinges (Hav)	8 Nos	195/-	1560	00
	Long Hinges	12 Nos	48/-	576	00
	M.S. Handid (Bgg)	12 Nos	220/-	2640	00
	L. Patti	3 kg	90/-	270	00
	14" cutting wheel	25 Nos	145/-	3625	00
	4" cutting wheel	50 Nos	25/-	1250	00
	Welding Rod	36 Pak.	285/-	10260	00
Total				26181	00
SGST @ 9%				1816	29
CGST @ 9%				1816	29
IGST @ 18%					
Roundup					42
Grand Total				23813	00

INWARD	
Inward No: 17517	Dt: 10/01/22
MRN No: 102092	Dt: 11/01/22
Received By:	Sign: <u>[Signature]</u>

Bank Details: SUMMIT SALES LLP
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadi guda, Sec-bad.
IFSC Code No. : SBIIN0020312

Rupees In words :

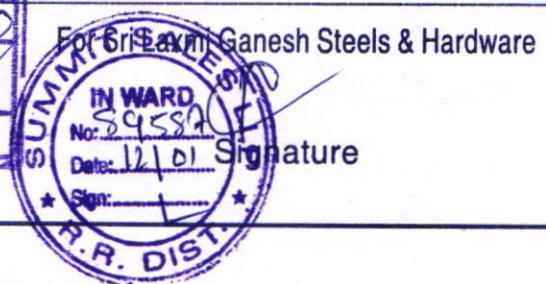
E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

INWARD	
Inward No: 10608	Dt: 2/1/22
MRN No:	Dt:
Received By:	Sign: <u>[Signature]</u>
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 2

08-01-2022 11:40:26



84309

08.01.22 11:42:53

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,
Secunderabad
GSTIN 36ARPPK9655D2ZA
9246205245/9542575725

Doc No	84309	169352
Doc Date	08-01-2022	
Quote No	Nil	
Quote Date	08-01-2022	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2127 - Carpentry - hardware - MS Hinges - other - nos 12" Heavy	8.00	195.00	0.00	18.00	1,840.80
2 2127 - Carpentry - hardware - MS Hinges - other - nos Lorry Hinges - STD	12.00	48.00	0.00	18.00	679.68
3 8131 - Steel - other - Ms-doors - Other - nos Gate Handles - 16"	12.00	220.00	0.00	18.00	3,115.20
4 8015 - Steel - other - MS Gate Lock Patti - 1 1/2 In - nos in kgs	3.00	90.00	0.00	18.00	318.60
5 9550 - Tools - Machine Blade - other - nos Cutting wheel - 14"	25.00	145.00	0.00	18.00	4,277.50
6 9550 - Tools - Machine Blade - other - nos Cutting wheel - 4"	50.00	25.00	0.00	18.00	1,475.00
7 9574 - Tools - Welding Rod - NA - nos	36.00	285.00	0.00	18.00	12,106.80
Total Order Value . . .					23,813.58

Rupees : Twenty Three Thousand Eight Hundred Thirteen and Paise Fifty Eight Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Included in the above price**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay NIL**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject the item not confirming to the specifications. Above order for MS Fabrication work purpose at SOV site.**Completion Date** NIL**Measurment** NIL**Security** NILFor **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : __/__/__

Purchase Order

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08-01-2022 11:40:26

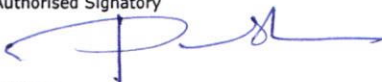
Original / Office Copy / Purchase Div. Copy

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	08/01/2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier		Req. No.	169352
Material required before date:		ID No.	72758

No	Description	Size	Quantity	Units	Inward No	Date
1	MS SQUARE HINGES - HEAVY	12"	08	NOS		
2	LORRY HINGES	STD	12	NOS		
3	MS HANDLES	16"	12	NOS		
4	LOCK PATTI	STD	3	KGS		
5	CUTTING WHEELS	14"	25	NOS		
6	CUTTING WHEELS	4"	50	NOS		
7	WELDING ROD	STD	36	PACKETS		
8						

Remarks: ABOVE ORDER FOR MS FABRICATION WORK PURPOSE AT SOV SITE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	08/01/2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

84809

APPROVED
08 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE