

1066

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	12/1/22	Prepared by:	Sueha
PO/WO no.	82271	PO / WO Date.	11/11/21
Supplier Name	Reflections electricals pvt ltd	PO/WO amount	6,003.20/-
Firm/Company	G.V. Discovery center pvt ltd	Project	119,191 Synergy Synerg
Sl. No.	Bill No.	Bill Date	Bill amount
1	2796	13/11/21	6,003/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,003/-
Sl. No.	DC .No	DC. Date	MRN No.
1.	734	13/11/21	99346
2.			
3.			
Amount B –Other Credits :_Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,003/-
Amount E – PO / WO value:			6,003/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		17/1/22	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sueha	APPROVED	
Date	12/1/22	4 JAN 2022	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Sales Invoice

State Name : Telangana, Code : 36

Terms of Delivery

Syner Square 1



SUMMIT SALES LLP
IN WARD
No: 87728
Date: 11/12
Sign: _____
R.R. DIST.

643.20
643.20

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order



82271

30.10.21 11:22:28

Page(s) 1 Of 1

01-11-2021 4:31:08 PM

From Company : **G V Discovery Center Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5...

G S T No. : 36AAHCG4940K1ZC

Supplier DetailsReflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003**GSTIN** 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	82271	13399
Doc Date	01-11-2021	
Quote No	NIL	
Quote Date	01-11-2021	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos DC10865 - False ceiling LED lights-8W	20.00	268.00	0.00	12.00	6,003.20
Total Order Value . . .					6,003.20

Rupees : Six Thousand Three and Paise Twenty Only.

Terms and Conditions :-**Specification /** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for north and south security kiosk purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks***Material Not Received*For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

1401

Requisition Form

Company Name:		G. V. Discovery Centre		Date:		01.11.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13399	
Material required before date:			Urgent		ID No.		70772
No	Description	Size	Quantity	Units	Inward No	Date	
1	Led lights(dc10865)	8 W	20	NOS			
3							
4							
5							
6							
7							
8							
9							
Remarks:- for north and south security kiosk purpose .							
Prepared By:		Vineetha reddy		Approved by		K. Venkatesh rao	
Sign. & Date		01.11.2021		Sign. & Date		01.11.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

[Handwritten Signature]
APPROVED
01 NOV 2021
F. PRADHANAK
Sr. MANAGER PURCHASE