1072

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/1/22	Prepared by:	Sneha.
PO/WO no.	84182	PO / WO Date.	4/1/22
Supplier Name	Summit Sales Up	PO/WO amount	3,699.42/-
Firm/Company	Mehta & modi Realty Kaukur Up	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	21313	4/1/22	3,699.42/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,699.42/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18242	4/1/22	101735	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,699.42/-
Amount E – PO / WO value:	3,699.42/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ No (explained below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	17/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature] APPROVED					
Date	12/1/22	14 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21313
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	04-01-2022
	PO No.	84182
	PO Date.	04-01-2022
	Req ID	72620
	Req Date	04-01-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	140979

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	86.00	516.00	18	92.88
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
3	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
4	4001 - Consumables - Air Freshner - NA - nos	3307	6	45.00	270.00	18	48.60
5	4000 - Consumables - Acid - NA - ltrs	2806	24	21.00	504.00	18	90.72
6	4009 - Consumables - Coconut Broom - other - nos	9603	24	15.75	378.00	0	0.00
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
8	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
9	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,255.00	444.42
	222.21	222.21	Total Invoice Amount	3,699.42	

Rupees : Three Thousand Six Hundred Ninty Nine and Paise Fourty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 89291
Date: 5/01
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 04-01-2022 14:30:02 Origi 84182

5:44:07

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84182	140979
	Doc Date	04-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	86.00	0.00	18.00	608.88
2	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
3	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
4	4001 - Consumables - Air Freshner - NA - nos	6.00	45.00	0.00	18.00	318.60
5	4000 - Consumables - Acid - NA - ltrs	24.00	21.00	0.00	18.00	594.72
6	4009 - Consumables - Coconut Broom - other - nos	24.00	15.75	0.00	0.00	378.00
7	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
8	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
9	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
				Total Order Value . . .		**3,699.42**

Rupees : Three Thousand Six Hundred Ninty Nine and Paise Fourty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 04-01-2022 14:30:02 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	27-12-2021
Site & Phase :	GHT	Time:	17:15
Supplier		Req. No.	140979
Material required before date:	29-12-2021	ID No.	72620

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	250ml	6	No.s		
2	Phenoil	500ml	6	No.s		
3	Vim bar	Big	6	No.s		
4	Odonil	Std	6	No.s		
5	Acid	1 ltr	2	Dozens		
6	Coconut brooms	Big	02	Dozens		
7	Bombay brooms	Big	06	Nos		
8	Sponges	Std	02	dozens		
9	Hand wash	500ml	06	Nos		
10						

84182

Remarks: - For ght site use purpose

Prepared By	K.Sneha	Approved by	A.Suresh
Sign.& Date	27-12-2021	Sign. & Date	27-12-21

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	18242
DC Date	04-01-2022
PO No.	84182
PO Date.	04-01-2022
Req ID	72620
Req Date	04-01-2022
Loc Req No	140979

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
3	4065 - Consumables - Vim bar - NA - nos	3405	3
4	4001 - Consumables - Air Freshner - NA - nos	3307	6
5	4000 - Consumables - Acid - NA - ltrs	2806	24
6	4009 - Consumables - Coconut Broom - other - nos	9603	24
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6
8	4057 - Consumables - Sponges - NA - nos	3921	24
9	4022 - Consumables - Dettol - NA - nos	3401	6
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10/735 05/01/22
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17:32

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 76712
Date: 5/01
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction