1061

PURCHASE DIVISION
Advice for approval for credit to supplier

(R)

Date:	12/01/22	Prepared by:	Janaki
PO/WO no.	84123	PO / WO Date.	30/12/21
Supplier Name	Summit Sales LLP	PO/WO amount	2,587.20/-
Firm/Company	G.V. Discovery Centre	Project	Synergy 119, 191.
Sl. No.	Bill No.	Bill Date	Bill amount
1	21343	05/01/22	1,293.60/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,293.60/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18272.	05/01/22	10211.3.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,293.60/-
Amount E – PO / WO value:	2,587.20/-
Amount F – Difference (A – E): GST-18%	1,293.6/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	17/01/22

Remarks: Part Bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED					
Date	12/01/22	14 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
GV Discovery Center Pvt Ltd		Invoice No.	21343
119,191, Synergy Square1		Invoice Date.	05-01-2022
		PO No.	84123
		PO Date.	30-12-2021
		Req ID	72556
GSTIN : 36AAHCG4940K1ZC	PAN AAHCG4940K	Req Date	30-12-2021
		Loc Req No	13446

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	231.00	1,155.00	12	138.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,155.00	138.60
	69.30	69.30	Total Invoice Amount	1,293.60	

Rupees : One Thousand Two Hundred Ninty Three and Paise Sixty Only.

SUMMIT SALES LLP INWARD No: 89329 Date: 5/01 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 04-01-2022 14:59:27

84123

5:44:06

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP	**Doc No**	84123	13446
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
					Total Order Value . . .	**2,587.20**

Rupees : Two Thousand Five Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Part Bill:
Bill No: 21343
Amount: 1,293.60/-
Blc: 1,293.6/-.

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

...y Name:	G. V. Discovery Centre	Date:	30.12.2021
... Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13446
...terial required before date: Urgent		ID No.	72556

Description	Size	Quantity	Units	Inward No	Date
Paper bundels	A4	10	nos		
8/4/22					

...marks: For Gvdc site office purpose.

...pared By:	Vineetha reddy	Approved by	Bharat Varur
...n.& Date	30.12.2021	Sign. & Date	30.12.2021

...ote: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

04 JAN 2022

P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Discovery Center Pvt Ltd

119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

DC No.	18272
DC Date	05-01-2022
PO No.	84123
PO Date	30-12-2021
Req ID	72556
Req Date	30-12-2021
Loc Req No	13446

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2			
3			
4			
5			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1060	Dt: 06/01/22
MRN No: 102113	Dt: 11/24
Received By:	Sign: Ranjan
Genome Valley Discovery Center Pvt. Ltd.	

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76940
Date: 14/01
Sign:
R.R. DIST.