1064

PURCHASE DIVISION
Advice for approval for credit to supplier (B)

	12/01/22	Prepared by:	Janaki
	84158	PO / WO Date.	03/01/22
	Summit Sales llp	PO/WO amount	531/-
...ny	Nilgiris Estates	Project	Nilgiris estate.
	Bill No	Bill Date	Bill amount
	21331	05/01/22	531/-

Amount A – Bills total(Excluding Transport & Hamali Charges):				531/-
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18260	05/01/22	101890	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				531/-
Amount E – PO / WO value:				531/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	17/01/22
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED 14 JAN 2022 P. PRABHAKAR SR. MANAGER PURCHASE					
Date	12/01/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

. / Customer / Transporter - Copy

Invoice No.	21331
Invoice Date.	05-01-2022
PO No.	84158
PO Date.	03-01-2022
Req ID	72595
Req Date	31-01-2022
Loc Req No	175464

ustomer Details
ilgiri Estates
y No.143/133/134/135/136, Rampally,keesara,Hyderabad

PAN AAHFN0766F

GSTIN : 36AAHFN0766F1ZA

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	50	9.00	450.00	18	81.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
					450.00		81.00
15				Total Taxable Amount	531.00		
				Total Invoice Amount			

IGST	CGST	SGST
	40.50	40.50

Rupees : Five Hundred Thirty One Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89317 Date: 5/01 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-01-2022 14:48:27 Or 84158

5:44:07

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84158	175464
	Doc Date	03-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
				Total Order Value . . .		**531.00**

Rupees : Five Hundred Thirty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Accepted the above Terms And Conditions

For ***Nilgiri Estates***

Authorised Signatory

Name : ____

For ***Summit Sales LLP***

Name : ____

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	31-12-21
Site & Phase :	NILGIRI ESTATE	Time:	11:30
Supplier		Req. No.	175464
Material required before date:		ID No.	72595

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	STD	50	Nos		
2						
3						
4	84158					
5						
6						
7						
8						
9						
10						

Remarks:- For site use purpose

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	31-12-21	Sign. & Date	31-12-21

APPROVED
04 JAN 2022
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No	18260
Nilgiri Estates	DC Date	05-01-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	84158
	PO Date.	03-01-2022
	Req ID	72595
GSTIN : 36AAHFN0766F1ZA	Req Date	31-01-2022
	Loc Req No	175464

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
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25			
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27			
28			
29			
30			

INWARD

In ward No: 29836 Dt: 05/01/22

MRN No: 101890. Dt: 07/01/22

Received By: Sign:

Nilgiri Estate

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.

IN WARD

No: 76767

Date: 7/01

Sign: