## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Seren			constructions II	р	Date	2:	2								
Site:			e farms		Prep	ared by:	sad								
Report From	/To	08-01-	2022 to 14-01-2	022		roved by:		Syed golam sarwar							
Report Date		14-01-	-2022				ojou golaili sai wai								
List of requis	sitions nur	nbers n	nissing in the rep	ort :											
List of requis	sitions wh	ere PO/	WO not prepare	after requisition	ı.										
Req No.	Req	Date	Sl. Of		Item	Description		Reas	on f	or not	nrenai	ring	PO/WO#		
			requisition			2 00011ption	Rous	011 1	or not	propai	mg	10/110			
150605	20-1	11-21	1 to 3	Curtain	rods	with brackets									
150604	20-1	11-21	1 to 6	Curtains											
150603	20-11-21		1	Acrylic	board										
				,											
List of requis	sitions wh	ere PO/	WO is prepared	and items h	ive no	ot been received	at sit	e bevond t	hel	ead tin	ne.				
Req No.	Req	Date	Serial no of		d items have not been received at sit					Details of discussion with supplier <sup>3</sup>					
			item in Req.		John Description					Details of discussion with supplier					
	150596 18-10-21			Submer	Submersible pump					Supplier is arranging materials					
150610	11-1	12-21	7,15,16,18		angle cock,cp extension nipple					rrangii					
										-8					
No. of gate p			week:	Nil		From No.	To No.								
Delivery van	site visit	on:			06/1/2022										
Inward repor	t (MRN/o	ther) &	stock report ema	ailed in pdf	forma	t to purchase?	Ť	Yes / No							
Items not ord	lered but r	eceived	i:	•		F				103					
Other correct	tions & re	marks:	-												
Details of ste			k												
Sl. No	Tor size		Wt per mtr	Wt. for 12	mtr	ntr Stock at site		Stock at site in		Previous sto		ools	in V as		
			kgs	rod – kgs	- no of rods		Kgs		n Previous stock in Kgs			ın Kgs			
1.	8mm		.395		4.74 -		-			-					
2.	10mm		.617	7	.404										
3.	12mm		.89		0.68					-  -					
4.	16mm		1.58	1	8.96					-					
5.	20mm		2.47		9.64	-	-								
6.	25mm		3.86	4	6.32	-	-								
7.	32mm		6.32	7	5.84					1.					
8.	Binding	wire								_					
OPC stock			OPC last	nil		PPC/PSC 0 b		bags P		PPC/PSC last   0bags			1905		
		weeks stock			stock			weeks stock			-50				
Details			Project Manage	г		Admin Officer									
Sign															
Date			14-01-2022			14-01-2022									

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

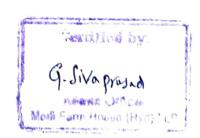


## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Modi 6	amu havesthad	11	D								
Site:		Serene	arm house(hyd)	шр	Dat								
Report Fron			2022 to 14-01-2	2022		pared by:	-	G.Siva pr					
Report Date		14-01-2	2022 10 14-01-2	2022	App	proved by:	-	Syed gola	m s	arwar			
		hers m	issing in the re	oet :									
List of requi	isitions wher	r PO/	WO not proper	s after requisition									
Req No.	Req D	Date	Sl. Of	u 3 working	leans	S after requisition							
1	They 2	Juic	requisition		Description		Reason for not preparing PO/WO#						
			requisition										
								-					
List of requi	sitions wher	e PO/\	VO is prepared	and items ha	We n	ot been received	1 -4 -	4-11	.1				
Req No.	Req D	Date	Serial no of	und items na	Item	Description	ats	te beyond	the	lead time:	2.1 12 5		
-			item in Req.		Item Description					r discussion v	vith supplier <sup>s</sup>		
			1										
				4 5									
No. of gate p	passes issued	l this w	veek:	Nil		From No.		To	No.				
Delivery van	site visit on	1:						06/1/22					
Inward repor	rt (MRN/oth	er) & s	stock report em	ailed in pdf f	orma	t to purchase?			Yes / No				
Items not ord	dered but rec	eived:											
Other correct													
Details of ste	el & cement								_				
Sl. No Tor size			Wt per mtr	Wt. for 12 mt		Stock at site S		Stock at site i		Previous sta	ock in Kas		
		1	kgs	rod – kgs				Kgs		Previous stock in Kgs			
1.	8mm		.395	4.7						-			
2.	10mm		.617	7.	404	, <del>-</del>			-				
3.	12mm		.89		0.68	-			-				
4.	16mm		1.58		3.96	-	-			-			
5.	20mm		2.47		9.64	-							
6.	25mm		3.86		5.32	-	-			-			
7.	32mm		6.32	75	.84	-	-			-			
8.	Binding wi		2001										
OPC stock nil			OPC last	nil		PPC/PSC Nil		1		PC/PSC last	nil		
Details			weeks stock			stock		weeks stock					
Details Sign			Project Manage		Admin Officer	r/Mai	nager	lmin Audit					
Date Date		<del>-   ,</del>	4.01.2022										
	conv of the mi	ssing rea	4-01-2022	o immediately 0		14-01-2022							

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

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## Site Bills and D.C.'s Inward/Outward Register

						ددا ۱۵ ع	25/01/22	26/01/22	et/10/30	ددا بطاؤه	حداءهاهم	25/00/22	06/01/22	35/11/24	25/11/21	Inward Date	roject Maille: Serelle Farins
						15:35	15:35	(5:35	15:35	15:35	15:35	15:35	15.35	(4:30	14:30	Time	r alla lac
						287	) <del>8</del> L	285	284	383	383	281	280	249	348	Inward No	arms
						DC DC	Dc	00	DC	DC	DC	Dc	D <sub>C</sub>	DC	DC	Bill / DC	
						859	18295	18294	18293	18292	18291	18290	49	17604	4086	Bill / DC	
						28(12/1	26/01/22	26/01/22	حدارهاهه	06/01/22	06/01/22	06/01/22	oalialai	35/11/24	7	Bill / DC	
						287	386	2.85	284	383	181	381	380	24-9	_	Material Inward no.	
						06/01/62	06/01/22	06/01/22	06/01/22	06/01/22	06/01/22	حدارهاهه	06/01/22	25/11/24	35/11/31	Material Inward date	
						Reflections electrical pre	Swamit sales lip	Summit sours Up	Summit sales 110	Summit Sales (1)	Symmit Sales lip	Summir Sales 11p	Oblo1/22-SYR pumps & Allied Servius	Swamir sales lip	Summit Sales lip	Supplier Name	
				,		Dí leap	Dilep	Diesp	Dileop	Divers	Driess	Diler	Diress	Sachin	Sachin	Received By	
						mespor	Deep 1	Dilect X	Dikept		Weeph	whe ept	21/40 M 07/1/22	Out	O.C.	Receiver Sign	⊣ .
						07-11/22	07/1/120	07/1/22	03/1122	07/1/22	11/50	03/1/22	03/1/22	26/11/24	26/11/24	Issued on Date	
						(7:00	17:00	17:00	17:00	17:00	17:00	17,00	17:00	16:00	16:00	Issued on I	
						Dazal	Byd	Doyal	Dayal	Dayal	Dayd	Dazal	Dagal	Anund	Anand	Issued to name	
						Jagal	day	Jaran	douber		dayed	degal	Joyal	Aron	<b>Juliu</b>	sign.	Iconed to
						G. Sixaprodua	Ca-Sixaprepol	G-live/son-d	G. SWAPTOWN	G. Sixopasa	G. SNapasal	Changes	G Sanger	G. live padro	G. Silva pszdo-A	sign.	Admin