1123

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/01/22	Prepared by:	N.Vanajakshi
PO/WO no.	82280	PO / WO Date.	02/11/21
Supplier Name	Summit sales LLP	PO/WO amount	3,550.80
Firm/Company	Selene constructions LLP	Project	Selene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	21362	6/01/22	906.24
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			906.24

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18290	6/01/22	101859	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	906.24
Amount E – PO / WO value:	3,550.80
Amount F – Difference (A – E): GST-18%	2,644.56

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ☑ No
Payment – due date	17/01/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Vanaja						
Date	14/01/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	21362
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	06-01-2022
	PO No.	82280
	PO Date.	02-11-2021
	Req ID	70820
GSTIN : 36ACVFS7909P1ZV PAN .	Req Date	01-11-2021
	Loc Req No	150599

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	768.00		138.24
	69.12	69.12	Total Invoice Amount	906.24		

Rupees : Nine Hundred Six and Paise Twenty Four Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89382 Date: 6/01 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 02-11-2021 10:48:11

82280
30.10.21 11:22:28

Purchase Order

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	82280	150599
	Doc Date	02-11-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *Yellow -6 white-6*	12.00	16.80	0.00	5.00	211.68
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	86.00	0.00	18.00	608.88
3	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
4	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
5	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
7	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
8	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
					Total Order Value . . .	**3,550.80**

Rupees : Three Thousand Five Hundred Fifty and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House Guest cottages purpose

→ Part Bill received of Rs. 2,644/-
Bill no: 20559
25/11/21
and Bal. Bill to be received.
16/12/21.

For ***Serene Constructions LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 02-11-2021 10:48:11 Original / Office Copy / Purchase Div.Copy

Completion Date Nil
Measurment Nil
Security Nil
Remarks

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

14/12

Requisition Form

Company Name:	Modi farm house(hyd) llp	Date:	01-11-2021
Site & Phase:	Serene farms	Time:	15:10
Supplier		Req. No.	150599
Material required before date:	Asap	ID No.	70820

No	Description	Size	Quantity	Units	Inward No	Date
1	Yellow cloth	Std	06	NOS		
2	White cloth	Std	06	Nos		
3	Lizol	Std	06	Nos		
4	Phinyle 82280	Std	06	Nos		
5	Colin	Std	06	Nos		
6	Mopping sticks	Std	06	Nos		
7	Bombay brooms	Big	06	Nos		
8	Soaps	Small	12	Nos		
9	Toilet rolls	Std	06	Nos		
10						

Remarks: The above materials required for club house,guest cottages purpose

Prepared By	G.Siva prasad	Approve by	
Sign. & Date	01-11-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED
01 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

14/12

Requisition Form

Company Name:	Modi farm house(hyd) llp	Date:	01-11-2021
Site & Phase:	Serene farms	Time:	15:10
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7	Bombay brooms	Big	06	Nos		
8	Soaps	Small	12	Nos		
9	Toilet rolls	Std	06	Nos		
10						

Remarks: The above materials required for club house,guest cottages purpose

Prepared By	G.Siva prasad	Approve by	
Sign. & Date	01-11-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED
01 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Consructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal

GSTIN : 36ACVFS7909P1ZV

DC No.	18290
DC Date.	06-01-2022
PO No.	82280
PO Date.	02-11-2021
Req ID	70820
Req Date	01-11-2021
Loc Req No	150599

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	6
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20	INWARD		
21	Inward No: 281 Dt: 6/1/22		
22	MRN No: 101859 Dt: 06/01/22		
23	Received By: Sign:		
24	Dileep Dileep		
25	Serene Construction (Hyd) LLP		
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 76847
Date: 8/01
Sign:
R.R. DIST.