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PURCHASE DIVISION

Advice for approval for credit to supplier

(B)

Date:	10/1/22	Prepared by:	Sneha
PO/WO no.	83626	PO / WO Date.	3/12/21
Supplier Name	Sri Sai Vishal Enterprises	PO/WO amount	10,500/-
Firm/Company	GV Research Center Pvt Ltd	Project	Iconopolis /-
Sl. No.	Bill No.	Bill Date	Bill amount
1.	121	27/12/21	10,500/-
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,500/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☑ Yes ☐ No
3.				☑ Yes ☐ No
4.				☑ Yes ☐ No
Amount B –Other Credits : Hamali charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,500/-
Amount E – PO / WO value:				10,500/-
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ ~~No~~
Payment – due date	17/10/22
Remarks: Final bill –	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature] APPROVED 14 JAN 2022 P. PRABHAKAR MANAGER PURCHASE					
Date	10/1/22						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ⓒ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s G.V. Research Centers pvt ltd
Thurakapally

Party GSTIN 36AAHCG4562D1ZP

Inv. No. 121 Date : 27-12-21

D.C. No. Date :

P. O. 83626 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16 →		500	21	Nos	10,500=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP
R.R. DIST.
INWARD No: 89031
Date: 29/12
Sign:

Rupees in words Ten Thousand five Hundred only

TOTAL		10,500=00
SGST @	%	–
CGST @	%	–
GRAND TOTAL		10,500=00

Name : **SRI SAI VISHAL ENTERPRISES**
Bank Name : **HDFC BANK**
Account No. : **50200042541343**
IFSC Code : **HDFC0000368** **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date: 27.12.21
Bill NO: 121

SRI SAI VISHAL ENTERPRISES

G.V.R.C Thurupally

DATE	V.NO	DC.NO	4X8X16	PO.NO	PO.DATE
03.12.21	9183	187	500 NOS	83626	03.12.21
		TOTAL	500 NOS		

Purchase Order

 15-12-2021 16:10:13 Origin:

83626
15.12.21 11:27:15

From Company :	**G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	83626	164294
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	03-12-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos *6x 8 x 12*	500.00	21.00	0.00	0.00	10,500.00
					Total Order Value . . .	**10,500.00**

Rupees : Ten Thousand Five Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Atrium block purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Name : ____________

Date : __/__/____

1556

Requisition Form

Company Name:	GV Research Center Pvt Ltd.		Date:	13-12-21	
Site & Phase:	Innopolis		Time:	14:10	
Supplier			Req. No.	164294	
Material required before date:		15.12.2021	ID No.	72048	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Solid bricks	6"x8"x12"	500	No's		
2.						
	83626					

Remarks: Towards Atrium block purpose			
Prepared By	Ramesh . ✓	Approved by	Ramesh reddy
Sign. & Date	13-12-21	Sign. & Date	13-12-21

Note:

APPROVED
14 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	164294	Total PO quantity:	500
Project:	Innopolis	PO No(s).	83626	Quantity delivered in earlier period:	500
Block /Flat / Villa no.:	Towards Atrium block purpose	Total material delivered	Yes	Quantity delivered during week:	-
Supplier:	Sri Sai vishal Enterprises	Close PO:	Yes	Balance quantity to be delivered:	-
Sign of security	Rajesh	Sign of Admin	Sridevi	Sign of Project manager	
Date	14.01.2022	Date	14.01.2022	Date	14.01.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	22.12.2021	11:15AM	Solid Bricks 4"x8"x16"	500	187	7540	101369
2.							
	Total:			500			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Remarks:

Note 1 Report to be sent to HO every Saturday with delivery challans of this week with photos 2 Report must have totals calculated 3 Specify block size and block type (solid / hollow) 4 Total quantity and delivered quantity includes all types of blocks