1339 PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	10/1/22	Prepared by:	Sneha
PO/WO no.	82880	PO / WO Date.	17/11/21
Supplier Name	Sri Sai vishal Enterprises	PO/WO amount	10,500/-
Firm/Company	GV Research Centre pvt ltd	Project	innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	112	16/12/21	10,500/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,500/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes □ No
2.				☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits : Hamali charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,500/-
Amount E – PO / WO value:	10,500/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	17/1/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	APPROVED					
Date	10/1/22	14 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s G. V. Reserch Centerpvt Ltd

Party GSTIN 36AAHCG4562D1Zp

Inv. No. 112 Date : 16.12.21

D.C. No. ____ Date : ____

P. O. 82680 Date : 17.11.21

Payment ____

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	Flyash ~~**Cement Solid**~~ **Bricks**					
	4X8X16 →		500	21	Nos	10,500=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP
IN WARD
No: 88320
Date: 17/12
Sign:
R.R. DIST.

Rupees in words Ten Thousand Five Hundred only

TOTAL		10,500=00
SGST @	%	–
CGST @	%	–
GRAND TOTAL		10,500=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date: 16.12.21

Bill No: 112

SRI SAI VISHAL ENTERPRISES

G. V. Reserch Center pvt ltd

DATE	V.NO	DC.NO	4 X8X16	PO.NO	PO.DATE
20.11.21	2216	153	500 No	82680	17.11.21
		Total	500 No		

Purchase Order

 18-11-2021 12:52:52

82680
12.11.21 5:07:44

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	82680	164138
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	17-11-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	500.00	21.00	0.00	0.00	10,500.00
					Total Order Value . . .	**10,500.00**

Rupees : Ten Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for HT Cable Trench purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 20/11/2021
Contact ...

Accepted the above Terms And Conditions
For *Sri Sai Vishal Enterprises*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	12-11-21
Site & Phase :	Innopolis	Time:	5:30
Supplier		Req. No.	164138
Material required before date:		ID No.	71169

No	Description	Size	Quantity	Units	Inward No	Date
1.	Solid blocks	4"x6"x16"	500	No's		
2.						
3.						
4.						
5.	82680					
6.						
7.						
8.						
9.						
10.						
11.					APPROVED	
					17 NOV 2021	
					P. PRABHAKAR	
					Sr. MANAGER PURCHASE	

Remarks: Towards HT cable trench purpose.

Prepared By :	Abdul rahaman.	Approved by	Mr.Ramesh reddy.
Sign.& Date :	12-11-21	Sign. & Date	12-11-21

Note:

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	164138	Total PO quantity:	500
Project:	Innopolis	PO No(s).	82680	Quantity delivered in earlier period:	500
Block /Flat / Villa no.:	Towards HT Cable Trench purpose	Total material delivered	Yes	Quantity delivered during week:	-
Supplier:	Sri Sai vishal Enterprises	Close PO:	Yes	Balance quantity to be delivered:	-
Sign of security		Sign of Admin		Sign of Project manager	
Date	14.01.2022	Date	14.01.2022	Date	14.01.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	20.11.2021	11:15AM	Solid Bricks 4"x8"x16"	500	153	7155	99530
2.							
	Total:			500			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos 2. Report must have totals calculated 3. Specify block size and block type (solid / hollow) 4. Total quantity and delivered quantity includes all types of blocks