

1086

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | | | |
|---|------------------|---|---------------------|---|-----------------------------|------------|------------------|
| Date: | 13/01/22 | Prepared by: | Janaki | | | | |
| PO/WO no. | 83857 | PO / WO Date. | 23/12/21 | | | | |
| Supplier Name | Summit Sales LLP | PO/WO amount | 16,652.16 /- | | | | |
| Firm/Company | Nilgiri estates | Project | Nilgiri estates. | | | | |
| Sl. No. | Bill No | Bill Date | Bill amount | | | | |
| 1 | 21195 | 28/12/21 | 8,326.08 /- | | | | |
| 2 | | | / | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 8,326.08 /- | | | | |
| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN | | | |
| 1. | 18127 | 28/12/21 | 101388 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 2. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 3. | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| Amount B –Other Credits :_Transportation charges | | | - | | | | |
| Amount C –Other Debits : | | | - | | | | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 8,326.08 /- | | | | |
| Amount E – PO / WO value: | | | 16,652.16 /- | | | | |
| Amount F – Difference (A – E): GST-18% | | | 8,326.08. | | | | |
| Quantity received as per PO /WO | | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) | | | | | |
| Is difference between PO / Bill acceptable? | | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below) | | | | | |
| Excess / short material received | | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below) | | | | | |
| Close PO / W?O | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below) | | | | | |
| Advance paid / PDC given (deduct when paying) | | <input type="checkbox"/> Yes – Rs. ___ /- <input checked="" type="checkbox"/> No | | | | | |
| Payment – due date | | 17/01/22 | | | | | |
| Remarks: copy Bill | | | | | | | |
| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign: | Janaki | APPROVED | | | | | |
| Date | 13/01/22 | 14 JAN 2022 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

| Customer Details | | | | Invoice No. | 21195 | | |
|---|--|---------|-----|---------------|------------|------|----------|
| Narsing Rao Mylaram | | | | Invoice Date. | 28-12-2021 | | |
| Sy No. 143/133/134/135/136, Rampally Village, Hyderabad | | | | PO No. | 83857 | | |
| | | | | PO Date. | 23-12-2021 | | |
| | | | | Req ID | 72294 | | |
| | | | | Req Date | 22-12-2021 | | |
| GSTIN : 36DGGPM3833Q1ZR | | | | Loc Req No | 175460 | | |
| PAN DGGPM3833Q | | | | | | | |
| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
| 1 | 6602 - Paints - Wall Care Putti - NA - kgs 30kg | 3214 | 8 | 882.00 | 7,056.00 | 18 | 1,270.08 |
| 2 | | | | | | | |
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| 15 | | | | | | | |
| IGST | | | | | 7,056.00 | | 1,270.08 |
| CGST | | | | | | | |
| SGST | | | | | | | |
| Total Taxable Amount | | | | | | | |
| Total Invoice Amount | | | | | 8,326.08 | | |

Rupees : Eight Thousand Three Hundred Twenty Six and Paise Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



Page(s) 1 Of 1

23-12-2021 12:57:50

Or

57

5:35:00

From Company : **Narsing Rao Mylaram**
H No-29-533,Vinayak Nagar, Neredmet, Malkajgiri, Hyderabad-500056, Telangana.
G S T No. : 36DGGPM3833Q1ZR

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

| | | |
|------------|------------|--------|
| Doc No | 83857 | 175460 |
| Doc Date | 23-12-2021 | |
| Quote No | Nil | |
| Quote Date | 23-12-2021 | |
| SupplyType | Supply | |

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|--|-------|--------|------|-------|------------------|
| 1.6602 - Paints - Wall Care Putti - NA - kgs 30kg | 16.00 | 882.00 | 0.00 | 18.00 | 16,652.16 |
| Total Order Value . . . | | | | | 16,652.16 |

Rupees : Sixteen Thousand Six Hundred Fifty Two and Paise Sixteen Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After delivery and production of bill**Tax** Included in the above prices**Delivery Date** Within in a day**Delivery Location** Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172**Penalty For Delay** Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.above order for V.No 133, 157 purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilOriginal invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

B^o: 11-21195-28/12/21-8,326.08/-
Bal - 8,326,08/-

For **Narsing Rao Mylaram**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ___/___/___

Requisition Form

| Company Name: | NILGIRI ESTATES | Date: | 22-12-21 | | | |
|--|-----------------------|--------------|----------|----------|-----------|------|
| Site & Phase : | NILGIRI ESTATE | Time: | 15:40 | | | |
| Supplier | Narsingh rao | Req. No. | 175460 | | | |
| Material required before date: | | ID No. | 72294 | | | |
| No | Description | Size | Quantity | Units | Inward No | Date |
| 1 | Birla wall care putty | STD | 16 | Bags | | |
| 2 | | | | | | |
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| Remarks:- For villa no : 133 , 157 purpose in the site . | | | | | | |
| Prepared By | Sadhana | Approved by | Akshai | 22-12-21 | | |
| Sign.& Date | 22-12-21 | Sign. & Date | | 22-12-21 | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

22-12-21

P. PRABHAKAR
Sr. Manager Purchase

| Company Name: | | Date: | Project Manager | | | |
|--------------------------------|-------------|--------------|-----------------|-------|-----------|------|
| Site & Phase : | | Time: | Nilgiri Estates | | | |
| Supplier | | Req. No. | | | | |
| Material required before date: | Urgent | ID No. | | | | |
| No | Description | Size | Quantity | Units | Inward No | Date |
| 1 | | | | | | |
| 2 | | | | | | |
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| Remarks: | | | | | | |
| Prepared By | | Approved by | | | | |
| Sign.& Date | | Sign. & Date | | | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 28-12-2021

| Customer Details | | DC No | 18127 |
|---|--|------------|------------|
| Narsing Rao Mylaram | | DC Date | 28-12-2021 |
| Sy No. 143/133/134/135/136, Rampally Village, Hyderabad | | PO No | 83857 |
| GSTIN: 36DGGPM3833Q1ZR | | PO Date | 23-12-2021 |
| | | Req ID | 72294 |
| | | Req Date | 22-12-2021 |
| | | Loc Req No | 175460 |
| | Description of Goods | HSN/SAC | Qty |
| 1 | 6602 - Paints - Wall Care Putti - NA - kgs | 3214 | 8 |
| 2 | | | |
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

| | |
|------------------------|--------------------------|
| INWARD | |
| Inward No: 92830 | Dt: 28/12/21 |
| Invoice No: 101388 | Dt: 29/12/21 |
| Received By: Ashish | Sign: <i>[Signature]</i> |
| Nilgiri Estates | |

Authorized signatory

