1099

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/01/22	Prepared by:	Janaki
PO/WO no.	84050	PO / WO Date.	29/12/21
Supplier Name	Summit Sales Llp	PO/WO amount	4,697.80/-
Firm/Company	MMR Kowkur Llp	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	21265	31/12/21	3,942.60/-
2	21370	06/01/22	755.20/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,697.8/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18194	31/12/21	101591	☑ Yes □ No
2.	18298	06/01/22	101591	□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,697.8/-
Amount E – PO / WO value:	4,697.80/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	17/01/21
Remarks: final Bil	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED					
Date	13/01/22	14 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21265
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	31-12-2021
	PO No.	84050
	PO Date.	29-12-2021
	Req ID	72524
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	28-12-2021
	Loc Req No	140980

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	76.00	380.00	18	68.40
3	4009 - Consumables - Coconut Broom - other - nos	9603	36	15.75	567.00	0	0.00
4	4040 - Consumables - Mopping Cloth - NA - nos Yellow & white	6307	48	15.75	756.00	0	0.00
5	4098 - Consumables - Dust pan - NA - nos		4	35.00	140.00	18	25.20
6	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	126.00	1,260.00	18	226.80
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,543.00		399.60
	199.80	199.80	Total Invoice Amount	3,942.60		

Rupees : Three Thousand Nine Hundred Fourty Two and Paise Sixty Only.

SUMMIT SALES LLP
IN WARD
No: 8914S
Date: 31/12
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	18194
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	31-12-2021
	PO No.	84050
	PO Date.	29-12-2021
	Req ID	72524
GSTIN : 36ABLFM7631F1Z3	Req Date	28-12-2021
	Loc Req No	140980

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4009 - Consumables - Coconut Broom - other - nos	9603	36
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	48
5	4098 - Consumables - Dust pan - NA - nos		4
6	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
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25	11922 31/12/21		
26	101591 31/1/2022		
27			
28			
29			
30	15:44		

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	21370
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	06-01-2022
	PO No.	84050
	PO Date.	29-12-2021
	Req ID	72524
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	28-12-2021
	Loc Req No	140980

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
IGST	CGST	SGST	Total Taxable Amount	640.00	115.20
	57.60	57.60	Total Invoice Amount	755.20	

Rupees : Seven Hundred Fifty Five and Paise Twenty Only.

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 69389 Date: 6/01 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18298
Mehta & Modi Realty Kowkur LLP	DC Date	06-01-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	84050
	PO Date	29-12-2021
	Req ID	72524
	Req Date	28-12-2021
GSTIN : 36ABLFM7631F1Z3	Loc Req No	140980

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	5
2			
3			
4			
5			
6			
7			
8			
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27	11943 06/01/22		
28	101591 06/01/22		
29			
30			

15:34

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76761
Date: 7/01
Sign: L
R.R. DIST.

Purchase Order

 03-01-2022 14:48:27

84050

5:44:06

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	84050	140980
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
2	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
4	4009 - Consumables - Coconut Broom - other - nos	36.00	15.75	0.00	0.00	567.00
5	4040 - Consumables - Mopping Cloth - NA - nos *Yellow & white*	48.00	15.75	0.00	0.00	756.00
6	4098 - Consumables - Dust pan - NA - nos	4.00	35.00	0.00	18.00	165.20
7	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	126.00	0.00	18.00	1,486.80
					Total Order Value . . .	**4,697.80**

Rupees : Four Thousand Six Hundred Ninty Seven and Paise Eighty Only.

<u>Terms and Conditions :-</u>

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 03-01-2022 14:48:27 Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	28-12-2021
Site & Phase :	GHT	Time:	17:05
Supplier		Req. No.	140980
Material required before date: 30-12-2021		ID No.	72524

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500ml	1	Dozen		
2	Mopping stick	Std	06	Nos		
3	Harpic	500ml	07	Nos		
4	Coconut brooms	Big	03	Dozens		
5	Cleaning cloth	Std	02	Dozens		
6	Mopping cloth 84050	Std	02	Dozens		
7	Dust bin pan	Std	04	Nos		
8	Plastic gampa's	Std	12	Nos		
9						
10						

Remarks: - For ght site office&model flats cleaning use purpose

Prepared By	K.Sneha	Approved by	A.Suresh
Sign.& Date	28-12-2021	Sign. & Date	28-12-21

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE