1058

PURCHASE DIVISION
Advice for approval for credit to supplier

(R)

Date:	12/01/22	Prepared by:	Janaki
PO/WO no.	83954	PO / WO Date.	27/12/21
Supplier Name	Summit Sales llp	PO/WO amount	5,264/-
Firm/Company	MPL	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1	21817	29/12/21	5,264/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5264/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	18149	29/12/21	101504	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,264/-
Amount E – PO / WO value:	5,264/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	17/01/22

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Janaki	APPROVED [signature]					
Date	12/01/22	14 JAN 2022					

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21217
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	29-12-2021
	PO No.	83954
	PO Date.	27-12-2021
	Req ID	72330
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	22-12-2021
	Loc Req No	178259

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20	235.00	4,700.00	12	564.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,700.00		564.00
	282.00	282.00	Total Invoice Amount	5,264.00		

Rupees : Five Thousand Two Hundred Sixty Four Only.

SUMMIT SALES LLP
IN WARD
No: 89643
Date: 29/12
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

83954
5:35:32

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	83954	178259
	Doc Date	27-12-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	235.00	0.00	12.00	5,264.00
					Total Order Value . . .	**5,264.00**

Rupees : Five Thousand Two Hundred Sixty Four Only.

<u>Terms and Conditions :-</u>

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for A and B blocks staircase lighting use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 28/12/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPL	Date:	22.12.2021
...e & Phase :	MFP	Time:	15:50
Supplier	-	Req. No.	178259
Material required before date:	24.12.2021	ID No.	72330

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro -Garnet Batten D532065(day light) -4' lenght	Day Light	20Watts	20	No's		
2							
3							
4							
5	2/4 +12 Y.	83954.					
6							
7							
8							
9							
10							

Remarks: Towards A&B-Blocks Staircase lighting Use purpose.

APPROVED
28 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	R.Ashok	Approved by	
Sign.& Date	22.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	DC No.	18149
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	29-12-2021
	PO No.	83954
	PO Date.	27-12-2021
	Req ID	72330
	Req Date	22-12-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No.	178259

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20
2			
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Subject to Hyderabad Jurisdiction

INWARD

Inward No: 18271 Dt: 29/12/21

MRN No: 01504 Dt:

Received By: Sign: 11:30am

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *

INWARD

No: 76600

Date: 31/12

Sign: