

1066

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	12/1/22	Prepared by:	Sneha
PO/WO no.	84288	PO / WO Date.	6/1/22
Supplier Name	Shri Shakti Machine Tools Hardware & Electricals	PO/WO amount	5,074/-
Firm/Company	Summit Sales LLP	Project	SHILLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2021-22/4583/SS	7/1/22	5,074/-
2			
3			/
4			
Amount A – Bills total (Excluding Transport & Hamali Charges):			5,074/-
Sl. No.	DC No.	DC. Date	MRN No.
1.	-	-	102098
2.			
3.			
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,074/-
Amount E – PO / WO value:			5,074/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		17/1/22	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Sneha		
Date	12/1/22	14 JAN 2022	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



Shiv Shakti Machine Tools Hardware and Electricals
2-3-7, M.G Road, Secunderabad.
PH: 8121002491
GSTIN/UIN: 36ADQFS9120G1ZQ
State Name : Telangana, Code : 36
E-Mail : ssmtsecunderabad@gmail.com

Invoice No. 2021-22/4583/SS	Dated 7-Jan-2022
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 4583	Other Reference(s)
Buyer's Order No. 84288-169348	Dated 6-Jan-2022
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer

Summit Sales LLP (Modi)
5-4-187/3&4 2nd Floor, M.G Road, Secunderabad.
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	UT-Marble Cutting Blade 355mm	82022000	2 pc	2,150.00	pc		4,300.00
	CGST						387.00
	SGST						387.00
Total			2 pc				₹ 5,074.00

Amount Chargeable (in words)

E. & O.E

INR Five Thousand Seventy Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
82022000	4,300.00	9%	387.00	9%	387.00	774.00
Total	4,300.00		387.00		387.00	774.00

Tax Amount (in words) : **INR Seven Hundred Seventy Four Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

Company's Bank Details

Bank Name : Kotak Mahindra Bank

A/c No. : 1045741606

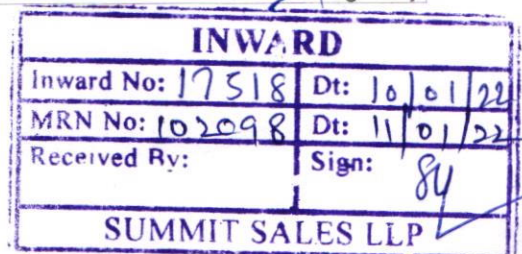
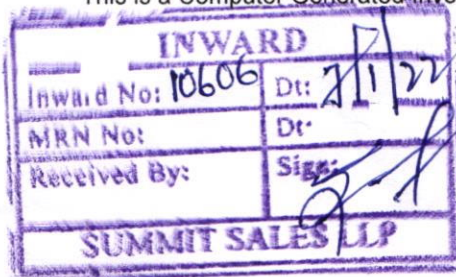
Branch & IFS Code : SD Road, Secunderabad & KKBK0007533

for Shiv Shakti Machine Tools Hardware and Electricals

Authorized Signatory



This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

06-01-2022 14:56:18



5:44:07

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03, (T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	84288	169348
Doc Date	06-01-2022	
Quote No	Nil	
Quote Date	06-01-2022	
SupplyType	Supply	

Kind Attn : Mr. Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos Stone cutting blade - 14"	2.00	2,150.00	0.00	18.00	5,074.00
Total Order Value . . .					5,074.00

Rupees : Five Thousand Seventy Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation. Krain brand.

Payment Terms After Delivery & Production of bill

Tax Included in the above price

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay NIL

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject the item not confirming to the specifications. Above order for Stone and granite cutting purpose.

Completion Date NIL

Measurement NIL

Security NIL

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	06/01/2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier		Req. No.	183357 169348
Material required before date:		ID No.	72709

No	Description	Size	Quantity	Units	Inward No	Date
1	CUTTING BLADE - STONE	14"	02	NOS		
2						
3						
4						
5						
6						
7						
8						

Remarks: ABOVE ORDER FOR GRANITE CUTTING PURPOSE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	06/01/2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

