PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	17/1/22	Prepared by	Sneha.	Serial no.	113[illegible]
Supplier name	KPR INFRA			HO inward no.	
Firm/Company	Modi Housing pvt Ltd.	Project	Silver oak villas part-IV	HO received date	
PO/WO date	23/12/21	PO/WO No.	83836.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	128	5/1/22	45,000/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: pour report attached	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45,000/-
Amount E – PO / WO value:	45,000/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	- final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED			
Sign:	Sneha	17 JAN 2022			
Date	17/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

K P R INFRA H.NO.1-2-6/1, AND 2/ETT/201, KAKATIYANAGAR, HABSIGUDA MEDCHAL MALKAJGIRI 500007 E-mail : kprinfra7@gmail.com	Invoice No. **128**	Dated **5-Jan-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **44 TO 50'**	Other Reference(s)
Buyer **MODI HOUSING PVT.LTD** 5-4-187/3&4,IIND FLOOR, M.G.ROAD, SECUNDERABAD	Buyer's Order No. **83836 15093**	Dated **23-Dec-2021**
	Despatch Document No.	Dated
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	Quantity	Rate	per	Amount
1	**M10**	**15.00 CUM**	2,542.40	CUM	**38,136.00**
	SGST		9	%	**3,432.24**
	CGST		9	%	**3,432.24**
	Less : ***Round Off***				**(-)0.48**
	Total	**15.00 CUM**			**45,000.00**

E. & O.E

Amount Chargeable (in words)

₹ Forty Five Thousand Only

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89514 Date: 10/01 Sign:

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for K P R INFRA
KPR INFRA Hyd-501301
Authorised Signatory

This is a Computer Generated Invoice

 23-12-2021 10:36:19 AM

Purchase Order

Origi 83836

5:35:00

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secundc ..bad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

KPR INFRA
H NO
1-2-6/1&2ETT/201,Kakatiyanagar,Habsiguda,Medchal-Malkajgiri,Telangana.

9640496402

Doc No	83836	185093
Doc Date	23-12-2021	
Quote No	NIL	
Quote Date	23-12-2021	
SupplyType	Supply	

Kind Attn : Purshottam Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-10*	15.00	3,000.00	0.00	0.00	45,000.00
		Total Order Value . . .			**45,000.00**

Rupees : Fourty Five Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for Commercial complex PCC purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at Cherlapally Contact Person Mr Purshottam-9502177288.

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : 23/12/2021

Accepted the above Terms And Conditions

For ***KPR INFRA***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MHPLSOV	Date:	21-12-2021
Site & Phase :	MHPLSOV -III	Time:	10.00
Supplier		Req. No.	185093
Material required before date:	urgent	ID No.	72261

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M10	15	CUM		
2						
3						
4						
5						
6						
7						
	PO 83836.					

Remarks: - For Commercial complex PCC purpose

Prepared By	B.Meenakshi	Approved by	APPROVED
Sign.& Date	21-12-2021	Sign. & Date	21 DEC 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	06-01-2021
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	
Material required before date:	08-01-2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

RMC pour report

Company/ firm:	MHPL SOV	Project:	SOV	A. Estimated quantity:	15 Cu Mtrs
Flat / Villa no.:	Commercial Complex	Block No.:	SOV Part-3	B. Requisition quantity:	15 Cu Mtrs
Slab no.:	CC Complex-PCC	PO Nos.	83836	C. Actual quantity poured:	15 Cu mtrs
Requisition nos.:	185093	Supplier:		D. Difference (C-A):	0 Cu mtrs
Sign of security		Sign of Admin	Meenakshi	Sign of Project manager	
Date	27.12.2021	Date	27.12.2021	Date	27.12.2021

APPROVED BY
27 DEC 2021
Project Manager
K. Purshotham (S.O.V.LLP)

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1.	23.12.21	11:35	6 cu mtrs	044	14,400 Kgs	14430 Kgs	-	166	101164
2.	23.12.21	14:50	6 cu mtrs	047	14,400 Kgs	14590 Kgs	-	167	101167
3.	23.12.21	16:50	3 cu mtrs	050	7,200 Kgs	7300 Kgs	-	169	101170
4.									
5.									
6.									
Total:			15 cumtrs		36000 Kgs	36320 Kgs			
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.