Period:	OCT-21 To DECEMBER-21	Review date:	12.01.2022
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	PADMA	Service provider:	SHREYA
Type of worker:	SWEEPER		SERVICES

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	25
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
5	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
,	Extraordinary work done beyond call of duty	15 marks	NA	NA	0
	Note: for category A - 80)+ and for Categ	ory B -70+ mark	s are required.	

TOTAL = 85 Category -A APPROVED BY

1 2 JAN 2022

A SURESH

PROJECT MANAGER

Period:	OCT-21 To DECEMBER-21	Review date:	12.01.2022
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	LACHITH	Service provider:	EXPERT SECURITIES
Type of worker:	Security Guard.		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	5
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	0
	Note: for category A 8	0+ and for Cate	gory B -70+ mai	rks are require	d.

TOTAL = 70 Category -B



Period:	OCT-21 To DECEMBER-21	Review date:	12-01-2022
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	SRI RAM	Service provider:	SHREYAS SERVICES
Type of worker:	OFFICE - BOY		SSITTEES

SI No	- Parell	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	0
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	0
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	0
	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
1	Extraordinary work done beyond call of duty	15 marks	NA	NA	0
1		+ and for Categ	ory B -70+ mark	s are required.	

TOTAL = 35Category - C

Period:	OCT-21 To DECEMBER-21	Review date:	12.01.2022
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
Name:	RAJINISH	Service provider:	EXPERT SECURITIES
Type of worker:	Security supervisor		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	05
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
	Note: for category A	80+ and for Cate	egory B -70+ ma	irks are require	ed.

TOTAL = 95 Category -A JAN 2022 PROJECT MANAGER

		scrvice provider stair.		
1 1000	Period:	OCT-21 To	Review date:	12.01.2022
O'STATE OF THE PERSON NAMED IN		DECEMBER-21		
	Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA
	Name:	SHOBA	Service provider:	Y.Radha krishna.
	Type of worker:	Unskilled labour		

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	25
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
,	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
	Extraordinary work done beyond call of duty	15 marks	NA	NA	15
	Note: for category A 8	0+ and for Cate	egory B -70+ ma	arks are requir	ed.

TOTAL = 100 Category -A



OCT-21 To DECEMBER-21	Review date:	18.10.2021
MMR Kowkur LLP	Prepared by:	K.SNEHA
SIDDIQ	Service provider:	EXPERT SECURITIES
NIGHT security guard		
	DECEMBER-21 MMR Kowkur LLP SIDDIQ	DECEMBER-21 MMR Kowkur LLP Prepared by: SIDDIQ Service provider:

SI. No	Description	Marks	Marks	Marks	Marks awarded
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	15
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	5
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10
7	Extraordinary work done beyond call of	15 marks	NA	NA	0
	duty Note: for category A 8	1 30+ and for Cate	gory B -70+ ma	rks are require	d.

TOTAL = 65

Period:	OCT-21 To	Review date:	12.01.2022	
	DECEMBER-21	Review date.		
Site:	MMR Kowkur LLP	Prepared by:	N.SHRAVYA	
Name:	GOPAL	Service provider:	EXPERT	
Type of worker:	NIGHT security guard		SECURITIES	
	Tribiti security guard			

SI. No	Description	Marks	Marks	Marks	Marks awarded		
1	Attendance - no.of Leaves taken	0 to 3 leaves in quarter - 25 marks	4 to 6 leaves in quarter - 15 marks	More than 6 leaves - 0 marks	15		
2	Punctuality - no grace period	0 to 3 lates in quarter - 15 marks	4 to 6 lates in quarter - 5 marks	More than 6 lates - 0 marks	5		
3	Uniform	Good -10 marks	Average - 5 marks	Poor -0 marks	10		
4	Quality of work	Good -15 marks	Average - 5 marks	Poor -0 marks	15		
5	Behavior with other staff members	Good -10 marks	Average - 5 marks	Poor -0 marks	10		
6	Behavior with customers	Good -10 marks	Average - 5 marks	Poor -0 marks	10		
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	0		
	Note: for category A 80+ and for Category B -70+ marks are required.						

TOTAL = 65

