PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/1/22	Prepared by	T.D. Nprincy	Serial no.	1165
Supplier name	Sumit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV - IX	HO received date	
PO/WO date	7/1/22	PO/WO No.	84307	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21420	18/1/22	4923-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,923-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107089	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,923-00
Amount E – PO / WO value:	10,587-00
Amount F – Difference (A – E):	-5,664-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks: Part Bill.	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Nprincy	APPROVED 17 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT			
Sign:					
Date	17/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	21420
Silver Oak Villas LLP		Invoice Date.	10-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	84307
		PO Date.	07-01-2022
		Req ID	72729
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	07-01-2022
		Loc Req No	183841

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	50	10.00	500.00	0	0.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	30	15.75	472.50	0	0.00
3	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	4	84.00	336.00	18	60.48
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	12	125.00	1,500.00	18	270.00
5	2148 - Carpentry - hardware - Plastic gampa - other -	3926	12	126.00	1,512.00	18	272.16
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,320.50		602.64
	301.32	301.32	Total Invoice Amount	4,923.14		

Rupees : Four Thousand Nine Hundred Twenty Three and Paise Fourteen Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No. 8955
Date: 10/01
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-01-2022 16:14:43

Or 84307

08.01.22 11:42:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84307	183841
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4080 - Consumables - Bombay Brooms - Other - Nos	50.00	10.00	0.00	0.00	500.00
2	4009 - Consumables - Coconut Broom - other - nos	30.00	15.75	0.00	0.00	472.50
3	6613 - Paints - Red Oxide Powder - NA - Kgs	4.00	84.00	0.00	18.00	396.48
4	6023 - Miscellaneous - GI- Bucket - other - nos	12.00	125.00	0.00	18.00	1,770.00
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	12.00	126.00	0.00	18.00	1,784.16
6	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	150.00	32.00	0.00	18.00	5,664.00
				Total Order Value . . .		**10,587.14**

Rupees : Ten Thousand Five Hundred Eighty Seven and Paise Fourteen Only.

Terms and Conditions :-

Pay Bill received of Rs 4927 Bill no: 21420 10/1/21 received and. Bal. Bill tob 14/1/22

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Silver Oak Villas LLP*

Authorised Signatory

10/01/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	07-01-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183841
Material required before date:	10/01/2022	ID No.	72729

No	Description	Size	Quantity	Units	Inward no	Date
1	Bombay brooms	small	50	No's		
2	Coconut brooms	big	30	No's		
3	Red oxide	1/2 kg	05	No's		
4	G I bucket 84307	std	12	No's		
5	Plastic gumpa	std	12	No's		
6	Curing pipe	std	05	No's		
7						
8						
9						
10						

Remarks: - For site use purpose

Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	07-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	18349
DC Date	10-01-2022
PO No	84307
PO Date	07-01-2022
Req ID	72729
Req Date	07-01-2022
Loc Req No	183841

	Description of Goods	HSN/SAC	Qty
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	50
2	4009 - Consumables - Coconut Broom - other - nos	9603	30
3	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	4
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	12
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	12
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Invoice No: 1556 Dt: 10/1/22
MRN No: 102089 Dt: 11/1/22
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76579
Date: 10/01
Sign: