

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	17/1/22	Prepared by	Sneha	Serial no.	1138
Supplier name	Pratul Sanitary			HO inward no.	
Firm/Company	Modi Housing Pvt Ltd	Project	SOV part-III	HO received date	
PO/WO date	3/1/22	PO/WO No.	84131	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	ps/21-22/905	4/1/22	16,199 /-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				16,199 /-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	10708		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				16,199 /-	
Amount E – PO / WO value:				16,199 /-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/1/22			
Remarks: final bill -					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneha	MINISH PARIKH			
Sign:	Sneha	17 JAN 2022			
Date	17/1/22	MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Purchase Order

Page(s) 1 Of 1

03-01-2022 2:31:47 PM



84131

5:44:06

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	84131	185103
Doc Date	03-01-2022	
Quote No	NIL	
Quote Date	31-12-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7100 - Plumbing - HDPE - Pipe - 6Kgs pressure - 1 1/4 In - mtrs	100.00	82.00	20.00	18.00	7,740.80
2 7101 - Plumbing - HDPE - Pipe - 6Kgs pressure - 1 In - mtrs	160.00	56.00	20.00	18.00	8,458.24
Total Order Value . . .					16,199.04

Rupees : Sixteen Thousand One Hundred Ninty Nine and Paise Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for bore and manjeera water connection purpose .

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

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5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
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Supplier Details

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For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

(DUPLICATE FOR TRANSPORTER)

Invoice No. PS/21-22/ 905	Dated 4-Jan-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 84131	Dated 4-Jan-22
Dispatch Doc No. Invoice	Delivery Note Date 4-Jan-22
Dispatched through Self	Destination Cherlapally

Amount Chargeable (in words)										E. & O.E.
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E. & O.E

Tax Amount (in words) : **Indian Rupees Two Thousand Four Hundred Seventy One and Four paise Only**

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for Praful Sanitary

for Praful Sanitary

Authorised Signatory

This is a Computer Generated Invoice

