

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date:	18/01/22	Prepared by	Janaki	Serial no.	1387
Supplier name	Mohan Ram	HO inward no.			
Firm/Company	GivRc Pvt Ltd	Project	Innapolis	HO received date	
PO/WO date	8/12/21	PO/WO No.	83415	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	054	11/01/22	84,606/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				84,606/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				84,606/-	
Amount E – PO / WO value:				84,606/-	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/01/22			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Janaki				
Sign:	Janaki				
Date	18/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

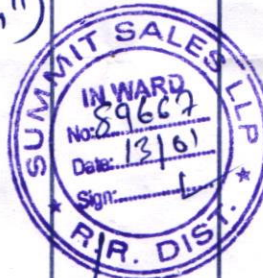
Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: <u>G.V. Research Centre</u> <u>PVT. LTD.</u> GST No. : <u>36AAMCG4562D1ZP</u>	Invoice No. 054	Date : <u>11/01/2022</u>
	Delivery Note :	Made of Payment :
	Buyers Order No. : <u>53415</u>	Date : <u>30-08-2021</u>
	Despatched Through: <u>164166</u>	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	SS Tables - (18" x 24" x 42")		15	31500/-	52,1500/-
2)	SS Tables - (24" x 24" x 24")		06	3200/-	19,200/-

INWARD	
Inward No: <u>7853</u>	Dt: <u>11/1/22</u>
MRN No:	Dt:
Received By: <u>(R)</u>	Sign: <u>(R)</u>
G.V.R.C. PVT. LTD.	



GST No. : <u>36CRBPB0826R1ZO</u>	Gross Value	71,700/-
Rupees in words: <u>Eighty four thousand six hundred and six rupees only</u>	Add CGST 9 %	6,453/-
	Add SGST 9 %	6,453/-
	Add IGST %	-
Terms & Conditions 1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit. 2. 27% Intrest will be charged on bills remaining unpaid after due date 3. Payments within.....days.	GRAND TOTAL For LEELA STEEL RAILING & FURNITURE	84,606/- <u>(Signature)</u> Proprietor

Purchase Order

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08-12-2021 16:28:04



83415

09.12.21 3:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Leela Steel Railing & Furniture
Main office: 1-2-3-5/1, India Nagar Colony, Venkateshwara Temple Road, Beside Kattalmandi, Uppal, Hyderabad.

GSTIN 36CRBPB0826R1ZO

8125765219/7075802950

Doc No	83415	104166
Doc Date	08-12-2021	
Quote No	Nil	
Quote Date	30-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5513 - Furniture - Tables - NA - nos Table base in 1.5" SS Square pipe - Size - 18" x 29" x 42"	15.00	3,500.00	0.00	18.00	61,950.00
2 5513 - Furniture - Tables - NA - nos Table base in 1.5" SS Square pipe - Size - 24" x 29" x 24"	6.00	3,200.00	0.00	18.00	22,656.00
Total Order Value . . .					84,606.00

Rupees : Eighty Four Thousand Six Hundred Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. SS Square pipe shall be of 1.5".
Payment Terms	50% as advance and balance after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 5 days.
Delivery Location	Innapolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penalty For Delay	Nil
Transportation Cost	Including in above price.
Warranty	Nil
Advance Paid	Rs. 42,303/- advance to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GVRC site.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

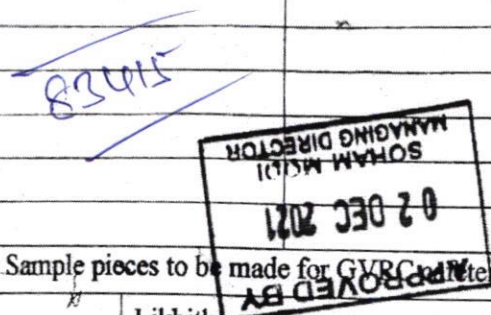
Accepted the above Terms And Conditions

For **Leela Steel Railing & Furniture**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		GV Research Center Pvt Ltd.		Date:		20-11-21	
Site & Phase:		Innopolis		Time:		14:10	
Supplier		Mohan Ram		Req. No.		164166	
Material required before date:				ID No.		71484	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	SS table Stand 24" x 29" x 24"	3X3	6 (1)	No's			
2.	SS table Stand 18" x 29" x 42"	4X2	15 (1)	No's			
 APPROVED BY 02 DEC 2021 SOMAN MISHRA MANAGING DIRECTOR							
Remarks: For Sample pieces to be made for GVRG material.							
Prepared By		Likhitha		Approved by		A. Srikar	
Sign. & Date		20-11-21		Sign. & Date		20-11-21	