PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	17/01/22	Prepared by	Janaki	Serial no.	1191
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modireality Mallapur LLP	Project	GMR	HO received date	
PO/WO date	17/12/21	PO/WO No.	83689	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21372	06/01/22	10,867.09	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	–

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	101909	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,867.09/-
Amount E – PO / WO value:	10,867.09/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/01/22.
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Janaki	APPROVED			
Sign:	Janaki	17 JAN 2022			
Date	17/01/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Narsing Rao Mylaram	Invoice No.	21372
Sy No. 19, Mallapur , Next to NFC Railway Over Bridge, Hyderabad	Invoice Date.	06-01-2022
	PO No.	83689
	PO Date.	17-12-2021
	Req ID	72149
GSTIN : 36DGGPM3833Q1ZR PAN DGGPM3833Q	Req Date	16-12-2021
	Loc Req No	192540

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30	306.98	9,209.40	18	1,657.68
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	9,209.40	1,657.68
	828.84	828.84	Total Invoice Amount	10,867.09	

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Nine Only.

SUMMIT SALES LLP
IN WARD
No: 89292
Date: 6/01
Sign: L
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-12-2021 12:48:44

83689
15.12.21 11:27:15

From Company : **Narsing Rao Mylaram**
H No-29-533,Vinayak Nagar, Neredmet, Malkajgiri, Hyderabad-500056, Telangana.
G S T No. : 36DGGPM3833Q1ZR

Supplier Details			
Summit Sales LLP	**Doc No**	83689	192540
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	30.00	306.98	0.00	18.00	10,867.09
					Total Order Value . . .	**10,867.09**

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Nine Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. NCL
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C-Block 105 to 107 flats painting work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Narsing Rao Mylaram***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

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Requisition Form

Company Name	MODI REALTY MALLAPUR LLP	Date:	16.12.2021
Site & Phase	GULMOHAR RESIDENCY	Time:	16:50
Supplier	Narshing rao	Req. No.	192540
Material required before date:	18.12.2021	ID No.	72149

No	Description	Size	Quantity	Units	Inward No	Date
1	Luppam					
2.		25kg	30	bags		
3.						
4						
5.	83689					
6.						
7.						
8.						
9.						
10.						

Remarks: For C-block 105 to 107 flats painting work purpose purpose at GMR site.

Prepared By	A.janaki	Approved by	
Sign.& Date	16.12.2021	Sign. & Date	

Note:

APPROVED
15 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

AP
16 DEC 2021
PROJECT MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter / Copy

GSTIN/UNI: 36ACQFS2044C1Z7

E&OE 06-01-2022

Customer Details

Narsing Rao Mylaram

Sy No 19, Mallapur, Next to NFC Railway Over Bridge, Hyderabad

GSTIN 36DGGPM3833Q1ZR

DC No	18300
DC Date	06-01-2022
PO No	83689
PO Date	17-12-2021
Req ID	72149
Req Date	16-12-2021
Loc Req No	192540

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30
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INWARD ... APUR LLP 7157 06/01/22 7/1/22 101909

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 76812 Date: 7/01 Sign: