PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/1/22	Prepared by	Hemanda	Serial no.	118[illegible]
Supplier name	Prajul Sanitary			HO inward no.	320
Firm/Company	SSLLP	Project	SHLLP	HO received date	14/1/22
PO/WO date	27/12/21	PO/WO No.	83932	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	936	11/1/22	12,489/-	☑ Yes □ No
2.			–	□ Yes □ No
3.			–	□ Yes □ No
4.			–	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,489/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102299	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,489/-
Amount E – PO / WO value:	58,513/-
Amount F – Difference (A – E):	46,024/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemanda	Balthakr			
Sign:	[signature]	[signature]			
Date	19/1/22	18 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/21-22/ 936**	Dated **11-Jan-22**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **83932**	Dated **27-Dec-21**
Dispatch Doc No. **Invoice**	Delivery Note Date **11-Jan-22**
Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**CP Bottle Trap**	8481	18 %	**7 No:**	876.00	No:	25 %	**4,599.00**
2	**CP Grating Square (Plain)**	7326	18 %	**50 No:**	190.00	No:	37 %	**5,985.00**
								10,584.00
	Output CGST							**952.56**
	Output SGST							**952.56**
	Less : ***ROUNDING OFF***							**(-)0.12**
	Total			**57 No:**				**₹ 12,489.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 320 Date. 14/1/22 Sign.

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Twelve Thousand Four Hundred Eighty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	4,599.00	9%	413.91	9%	413.91	827.82
7326	5,985.00	9%	538.65	9%	538.65	1,077.30
Total	**10,584.00**		**952.56**		**952.56**	**1,905.12**

Tax Amount (in words) : **Indian Rupees One Thousand Nine Hundred Five and Twelve paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYD-29.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 17533 Dt: 14/01/22
MRN No: 102299 Dt: 14/01/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 8973 Date: 17/01 Sign:

Purchase Order

29-12-2021 15:50:59

83932

5:35:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	83932	169296
	Doc Date	27-12-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	27-12-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10043 - Plumbing - CP - Bottel trap - NA - nos	4377 50.00	876.00	25.00	18.00	38,763.00
2	7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	50.00	190.00	37.00	18.00	7,062.30
3	7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	50.00	62.00	40.00	18.00	2,194.80
4	7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	25.00	275.00	30.00	18.00	5,678.75
5	7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	10.00	600.00	32.00	18.00	4,814.40
			Total Order Value . . .			**58,513.25**

Rupees : Fifty Eight Thousand Five Hundred Thirteen and Paise Twenty Five Only.

909 / 5/1/22 - 46,024/-
936 / 11/1/22 - 12,489/-
58,513/-
Final Bill

Terms and Conditions :-

Specification /	All items shall be of 'Hindware' brand, Classic series
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

30/12/2021

Name :

Name :

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Date : __/__/____

Purchase Order

 27-12-2021 15:10:04 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	83932	169296
	Doc Date	27-12-2021	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	27-12-2021	
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Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
27 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
27/12/2021
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Praful Sanitary*

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	24-12-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169296
Material required before date:		ID No.	72391

S.No	Description	Size	Quantity	Units	Inward No	Date
1	CP Sink Cock With Swivel Spout 83931		15	Nos		
2	CP Bottle Trap		50	Nos		
3	CP double Square Jali		50	Nos		
4	CP Extension Nipple 83932	1/2"x1"	50	Nos		
5	CP Wash Basin Waste Coupling		25	Nos		
6	GI Ball Cock	1/2"	10	Nos		
7	CP Health Faucet		10	Nos		

Remarks: For Stock Replenishing purpose

Prepared By	Vanajakshi		APPROVED BY
Sign.& Date	24-12-2021	Sign. & Date	27 DEC 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.