PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/1/22	Prepared by	Hemenda	Serial no.	1181
Supplier name	Prajul Sanitary			HO inward no.	325
Firm/Company	SSLLP	Project	SHLP	HO received date	14/1/22
PO/WO date	12/1/22	PO/WO No.	84453	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	942	12/1/22	14,302/-	☑ Yes ☐ No
2.			—	☐ Yes ☐ No
3.			—	☐ Yes ☐ No
4.			—	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,302/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 102298	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,302/-
Amount E – PO / WO value:	14,302/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemenda	Prabhakar			
Sign:	[signature]	[signature]			
Date	17/1/22	18 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/21-22/ 942**	Dated **12-Jan-22**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **84453**	Dated **12-Jan-22**
Dispatch Doc No. **Invoice**	Delivery Note Date **12-Jan-22**
Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Teflon Tape**	3919	18 %	**500 No:**	26.00	No:	40 %	**7,800.00**
2	**600mm Pvc Connection**	3917	18 %	**60 No:**	120.00	No:	40 %	**4,320.00**
								12,120.00
	Output CGST							**1,090.80**
	Output SGST							**1,090.80**
	ROUNDING OFF							**0.40**
	Total			**560 No:**				**₹ 14,302.00**

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 328 Date 14/1/22 Sign

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Fourteen Thousand Three Hundred Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	7,800.00	9%	702.00	9%	702.00	1,404.00
3917	4,320.00	9%	388.80	9%	388.80	777.60
Total	**12,120.00**		**1,090.80**		**1,090.80**	**2,181.60**

Tax Amount (in words) : **Indian Rupees Two Thousand One Hundred Eighty One and Sixty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 17532	Dt: 14/01/22
MRN No: 102298	Dt: 14/01/22
Received By:	Sign:
SUMMIT SALES LLP	

SUMMIT SALES LLP R.R. DIST. INWARD No: 8973 Date: 17/01 Sign:

Purchase Order

84453
08.01.22 11:42:54

 12-01-2022 11:02:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary	**Doc No**	84453	169343
3-6-138/5, Himayat Nagar, Hyderabad.	**Doc Date**	12-01-2022	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	12-01-2022	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6046 - Miscellaneous - Teflon tapes - NA - nos	500.00	26.00	40.00	18.00	9,204.00
2	7327 - Plumbing - PVC - Connection - 2 ft - nos	60.00	120.00	40.00	18.00	5,097.60
					Total Order Value . . .	**14,301.60**

Rupees : Fourteen Thousand Three Hundred One and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replinishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04-01-2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00 AM
Supplier		Req. No.	169343
Material required before date:		ID No.	72855

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitary wall hang Wc		10	Nos		
2	EWC+Seatcover+Flush tank-Wall hang 84456		20	Nos		
3	Sanitary -Wash Basin White		20	Nos		
4	Sanitary -Wash Basin Pedastal	3/4	20	Nos		
5	Tefflon Tapes		500	Nos		
6	PVC connection 84453	2'	60	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	Vanajakshi		
Sign.& Date	04-01-2022	Sign. & Date	APPROVED BY 07 JAN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.