1116

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/1/22	Prepared by:	Hadra
PO/WO no.	84445	PO / WO Date.	11/1/22
Supplier Name	VeeraBhadra Enterprises	PO/WO amount	30,311/-
Firm/Company	S.S LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	7J4	12/1/22	30,311/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,311/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.		—	102223	☑Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	30,311/-
Amount E – PO / WO value:	30,311/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	☑ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- □ No
Payment – due date	21/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature] APPROVED						
Date	14 JAN 2022						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. road
84445 / 169351
GSTIN No :
State : T.S. State Code : 36

Invoice No. :
Invoice Date : 12/1/2022. 754
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1	Dettol		48	80/-		3840.00	
2	Lizol.		24	76/-		1824.00	
3	Colin		40	76/-		3040.00	
4	Wiper		20	80/-		1600.00	
5	Mopping Sticks		20	120/-		2400.00	
6	Air freshener odonil		48	40/-		1920.00	
7	Cleaning Cloth.		240	15/-	3600.00		
8	Surf		30	24/-		720.00	
9	Harpic		40	84/-		3360.00	
10	Room freshener		24	80/-		1920.00	
11	Acid		60	15/-		900.00	
12	Vimbar.		24	40/-		960.00	

Amount in words :

	5%	18%	12% - 0%
Total Amount before Tax	3600.00	22484.00	
Add SGST			
Add CGST	90.00	2023.56	
Add IGST	90.00	2023.56.	
Round Off		-.12	
Total Amount after Tax	3780.00	26531.00	
Total Tax Amount		GRAND TOTAL	30311.00

INWARD
Inward No: 17525 Dt: 13/01/22
MRN No: 102223 Dt: 14/1/22
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

SUMMIT SALES LLP R.R. DIST. INWARD No: 89686 Date: 14/01 Sign:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 11-01-2022 15:49:30

84445
08.01.22 11:42:54

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	84445	169351
	Doc Date	11-01-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	11-01-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Santoor Hand wash*	48.00	80.00	0.00	18.00	4,531.20
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	24.00	76.00	0.00	18.00	2,152.32
3	4014 - Consumables - Colin - 500ml - nos	40.00	76,00	0.00	18.00	3,587.20
4	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
5	4041 - Consumables - Mopping stick - NA - nos	20.00	120.00	0.00	18.00	2,832.00
6	4001 - Consumables - Air Freshner - NA - nos *Odonil*	48.00	40.00	0.00	18.00	2,265.60
7	4008 - Consumables - Cleaning Cloth - other - nos *Yellow-120/ white-120*	240.00	15.00	0.00	5.00	3,780.00
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	24.00	0.00	18.00	849.60
9	4035 - Consumables - Harpic - Cleaner - 500ml - nos	40.00	84.00	0.00	18.00	3,964.80
10	4001 - Consumables - Air Freshner - NA - nos *Room freshners*	24.00	80.00	0.00	18.00	2,265.60
11	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
12	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
					Total Order Value . . .	**30,311.12**

Rupees : Thirty Thousand Three Hundred Eleven and Paise Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name :

Date : __/__/____

Purchase Order

 11-01-2022 15:49:30 Original / Office Copy / Purchase Div.Copy

	Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Date : _/_/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	06-01-2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00 AM
Supplier		Req. No.	169351
Material required before date:		ID No.	72847

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Santhoor Hand Wash		48	Nos		
2	Vim Bar		24	Nos		
3	Surf		30	Nos		
4	Maping Clothe(White)		120	Nos		
5	Maping Clothe(Yellow)		120	Nos		
6	Lizol 84445		24	Nos		
7	Colin		40	Nos		
8	Harpic		40	Nos		
9	Odonil		48	Nos		
10	Room Freshner		24	Nos		
11	Acid		60	Nos		
12	Wiper		20	Nos		
13	Mopping Stick		20	Nos		

Remarks: For Stock Replenishing Purpose			APPROVED BY
Prepared By	Vanajakshi		10 JAN 2022
Sign.& Date	06-01-2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.