

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/1/22		Prepared by: T.D. N. Puri		Serial no. 1423	
Supplier name: Rainbow		Upvc Doors and windows		HO inward no.	
Firm/Company: MNRK UP		Project: GHT		HO received date	
PO/WO date: 18/1/22		PO/WO No. 83641		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST - 27	11/1/22	2,40,283-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):			2,40,283-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report			
MRN nos.:	Installation report Enclosed.	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2,40,283-00
Amount E - PO / WO value:			2,40,283-00
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		24/1/22	
Remarks: Installation report is attached.			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. N. Puri				
Sign:					
Date	18/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist

Tel. +91 910007123 email: rainbowupvc2018@gmail.com

GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No:	GST-27- 2021/2022	To
DATE :	11-01-2022	Mehta & Modi Realty Kowkur LLP
Delivery Location:	Greenwood Heights Sy no: 196, Kowkur	5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
		GSTIN : 36ABLFM7631F1Z3
		PO No: 83641 Dated: 17-12-2021

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	2429-Carpentry-Windows-UPVC Sliding Windows- 2.5 track -with mesh -6ft x 4ft -sft	21	504	315.00	1,58,760.00
2	39252000	2451-Carpentry-Windows-UPVC Ventilator- 2ft 6in x 2ft -sft	2	10	455.00	4,550.00
3	39252000	2428-Carpentry-Windows-UPVC Window -NA-sft Top Hung-ventilator- 7ft x 2ft -sft	7	84	480.00	40,320.00
SUB TOTAL						2,03,630.00
Forwarding						0.00
CGST			9%			18326.70
SGST			9%			18326.70
IGST			0.00%			0.00
Round Off						0.00

Total: Rupees Two lakh Fourty Thousand Two Hundred and Eighty Three and Paise Fourty Only.

2,40,283.40

Received

For RAINBOW UPVC DOORS AND WINDOWS

Signature with seal

Authorized Signatory



INSTALLATION REPORT

Company/ firm:	mmrk-LLP	Requisition nos.:	1409 44
Project:	G+IT	PO no.:	83641
Supplier:	RAINBOW UPVC Window Company	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	12/01/2022	21	UPVC windows	6x4	504.02
2.			sliding		
3.	12/01/2022	2	ventilator	2'6" x 2'0"	10.02
4.					
5.	12/01/2022	07	UPVC window top		
6.			heavy ventilator	6.0 x 2.0	84.02
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Total: 598.02

Remarks: UPVC sliding windows ventilator fixing complete
By 12/01/2022 materials fixing quality
is good.

Approved by	Project manager	Security	Admin (Audit)
	(Signature)	Paymish	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where advice for giving credit to contractor/supplier form is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

APPROVED BY
12 JAN 2022
A. SURESH
PROJECT MANAGER

Purchase Order

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17-12-2021 16:15:12



83641

15.12.21 11:27:15

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500005
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No	83641	140944
Doc Date	17-12-2021	
Quote No	Nil	
Quote Date	07-12-2021	
SupplyType	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft 71.50" x 47.50" - 21 nos	504.00	315.00	0.00	18.00	187,336.80
2 2451 - Carpentry - windows - UPVC Ventilator - 2ft 6in X 2ft - Sft Top Hung - 29.50" x 23.50" - 02 nos	10.00	455.00	0.00	18.00	5,369.00
3 2428 - Carpentry - windows - UPVC window - NA - Sft Top Hung - Ventilator - 71.50" x 23.50" - 07 nos	84.00	480.00	0.00	18.00	47,577.60
Total Order Value . . .					240,283.40
Rupees : Two Lakh(s) Fourty Thousand Two Hundred Eighty Three and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation dt. 06/12/2021.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

Tax All taxes included in above price.

Delivery Date Within 15 days.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs. 24,028/- to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Club House purpose.

Completion Date Work to be completed within 6 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name : _____

Date : ____/____/____

SS

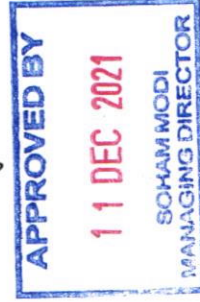
Requisition Form - UPVC Windows												
Company		MMR KOWKUR LLP		Site & Phase		GHT						
Req. no.		140944		Req. Date		09 December 2021						
Material required before		20 December 2021		ID no.		71945						
Prepared by:		A Suresh		Approved by (sign):								
Flat / Block no:		Club House										
Name of the Supplier:												
Type A 1715 Sft 3BHK Order Value:		1										
Type B 1715Sft 3BHK Order Value:												
S No.	Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft 3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward no	Date
229	1 UPVC Windows 6'x4'	nos	21		21		21	-	21	504.0		
251	2 UPVC Ventilaters 2'6"x2'0" (top hang)	nos	2		2		2		2	10.0		
226	3 UPVC Ventilaters 6' x2' (top hang)	nos	7		7		7		7	84.0		
	Total		30		30		30		30	598.0		
Note : Please issue the work order												

For MDS APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

T.D. M...
17/12/21

83641



Estimate/Draft PO

Page(s) 1 Of 1

15-12-2021 16:53:11

Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
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G S T No. : 36ABLFM7631F1Z3

Supplier Details

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Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

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Quote No	Nil	
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For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSSLP stock
☒ Other

For Mehta & Modi Realty Kowkur LLP

Authorised Signatory

Name :

Name :

Date : _/_/

Accepted the above Terms And Conditions

For Rainbow UPVC Doors and Windows