PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/1/22	Prepared by	T.D. Mrunay	Serial no.	1414
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	3/1/22	PO/WO No.	84157	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21330	5/1/22	3,122-10	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,122-10
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	101928	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,122-10
Amount E – PO / WO value:	3,122-10
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mrunay				
Sign:					
Date	18/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
18 JAN 2022
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		Invoice No.	21330
Modi Realty Pocharam LLP		Invoice Date.	05-01-2022
Nilgiri Heights, Pocharam, 500088		PO No.	84157
		PO Date.	03-01-2022
		Req ID	72621
GSTIN : 36ABIFM1836H1Z7	PAN AB1FM1836H	Req Date	03-01-2022
		Loc Req No	181809

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6602 - Paints - Wall Care Putti - NA - kgs	3214	3	882.00	2,646.00	18	476.28
	30kg						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,646.00	476.28
	238.14	238.14	Total Invoice Amount	3,122.28	

Rupees : Three Thousand One Hundred Twenty Two and Paise Twenty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89316 Date: 5/01 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 04-01-2022 14:59:27

84157

5:44:07

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84157	181809
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	3.00	882.00	0.00	18.00	3,122.28
					Total Order Value . . .	**3,122.28**

Rupees : Three Thousand One Hundred Twenty Two and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order for site security room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	NilOriginal invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	03.01.22
Site & Phase :	Niligiri Heights	Time:	10:10
Supplier:	M.Vijayalaxmi	Req. No.	181809
0Material required before date:	Urgent	ID No.	72621

No	Description	Size	Quantity	Units	Inward No	Date
1	**Birla wall care putty bags**	**25KG**	03	No's		
2						
3						
4						
5						
6	84157					
7						
8						
9						
10						

Remarks: for site security room purpose

Prepared By	S.Sharvani	Approved by	
Sign.& Date	03.01.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
0 6 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18259
Modi Realty Pocharam LLP	DC Date.	05-01-2022
Nilgiri Heights, Pocharam, 500088	PO No.	84157
	PO Date.	03-01-2022
	Req ID	72621
	Req Date	03-01-2022
GSTIN : 36ABIFM1836H1Z7	Loc Req No	181809

	Description of Goods	HSN/SAC	Qty
1	6602 - Paints - Wall Care Putti - NA - kgs	3214	3
2			
3			
4			
5			
6			
7			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 0801	Dt: 5/1/22
MRN No: 01928	Dt: 7/1/22
Received By: Bhdr	Sign:

NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 76829
Date: 8/1/
Sign:
R.R. DIST.