

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/1/22	Prepared by	T.D. Nigam	Serial no.	- - 1421
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MRP Ltd	Project	NOGTH	HO received date	
PO/WO date	20/1/21	PO/WO No.	82763	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	115	12/12/21	21,700 - 40	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				21,700 - 40	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☒ Solid block report ☐ Installation report					
MRN nos.:	99627 / 100386		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				21,700 - 40	
Amount E - PO / WO value:				21,700 - 40	
Amount F - Difference (A - E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date		24/1/22			
Remarks: Solid block report is attached.					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Nigam				
Sign:					
Date	18/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

① : 8367679193

SRI SAI VISHAL ENTERPRISES
FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Moti Reality pocharam
upInv. No. 115 Date : 17.12.21

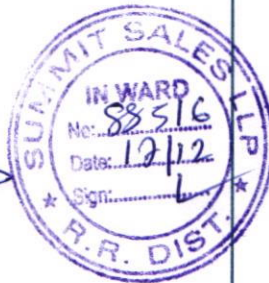
D.C. No. _____ Date : _____

P. O. 82763 Date : 20.11.21

Payment _____

Party GSTIN 36ABTFM1836H1ZFState : **TELANGANA**Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Sand <u>Flyash</u> Bricks 4X8X16 6X8X16 6X8X12		700	31	abt	21,700 = 00

Rupees in words Twenty one Thousand
Seven Hundred only

TOTAL 21,700 = 00

SGST @ % -

CGST @ % -

GRAND TOTAL 21,700 = 00

Name : SRI SAI VISHAL ENTERPRISES

Bank Name : HDFC BANK

Account No. : 50200042541343

IFSC Code : HDFC0000368

Branch : Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181757	Total PO quantity:	700
Project:	NGH	PO No(s).	82763	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	CA	Total material delivered	NO	Quantity delivered during week	550
Supplier:	Sri sai vishal enterprises	Close PO:	NO	Balance quantity to be delivered	150
Sign of security		Sign of Admin Admin Officer		Sign of Project manager JAY RAJ	
Date	25.11.21	Date	25.11.21	Date	25.11.21

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							

Details of solid blocks – delivered during the week.

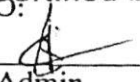
S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
3.	22.11.21	03:00 PM	6X8X16	550	157	10614	99627
4.							
	Total:			550			

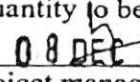
Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181757	Total PO quantity:	700
Project:	NGH	PO No(s).	82763	Quantity delivered in earlier period:	550
Block /Flat / Villa no.:	CA	Total material delivered	NO	Quantity delivered during week:	150
Supplier:	Sri sai vishal enterprises	Close PO:	YES	Balance quantity to be delivered	-
Sign of security		Sign of Admin Admin Officer		Sign of Project manager	
Date	08.12.21	Date	08.12.21	Date	08.12.21

Certified by:

 Sign of Admin
 Admin Officer
 NILGIRI HEIGHTS

APPROVED BY

 08 DEC 2021
 G. VIJAY RAJ
 NILGIRI HEIGHTS

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	22.11.21	03:00 PM	6X8X16	550	157	10614	99627
2.							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
3.	07.12.21	16:00 PM	6X8X16	150	171	10670	100386
4.							
Total:				150			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Purchase Order



82763

12.11.21 5:08:07

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23-11-2021 11:26:22

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Sri Sai Vishal Enterprises
12-13-167, Street no 17, Tarnaka, Medchal, Malkajgiri,
Tellangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193

9391029193

Doc No	82763	181757
Doc Date	20-11-2021	
Quote No	Nil	
Quote Date	13-05-2021	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	700.00	31.00	0.00	0.00	21,700.00
Total Order Value . . .					21,700.00

Rupees : Twenty One Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Nilgiri Heights
pocharam
Phone. .9849497484

Penalty For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for A-Block stair case marking purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Realty Pocharam LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Sai Vishal Enterprises**

Name : _____

Date : ____/____/____

1450

Requisition Form - Cement Blocks							
Company		Modi Reality Pocharam LLP	Site & Phase	Niligiri Heights			
Req. no.		181757	Req. Date	19.11.2021			
Material required before		21.11.2021	ID no.	71364			
Prepared by:		Vijay Raj	Approved by (sign):				
Flat / Block no:		Block A Staircase Marking purpose					
S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type E - 3BHK - 1,200 sft	Nos	-	-	-	-	-
2	Type G - 3BHK - 1,200 sft	Nos	-	-	-	-	-
3	Type F - 2BHK - 1130 Sft	Nos	-	-	-	-	-
4	Type D (a) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
5	Type D (b) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
6	CA Works	Nos	1.0	700.0	-	700.0	-
	Total					700.0	-
S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered		
1	6" Cement blocks (16"x8"x6")	Nos	700.0	-	700.0		
2	4" Cement blocks (16"x8"x4")	Nos	-	-	-		
	Total						
Note: 10% of blocks must be half size							

APPROVED
24 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT