PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/1/22	Prepared by	T.D. Nyceney	Serial no.	1421
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MRP Lap	Project	NGH	HO received date	
PO/WO date	20/11/21	PO/WO No.	82763	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	115	18/12/21	21,700-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,700-00

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report

MRN nos.:	99628 / 100386	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,700-00
Amount E – PO / WO value:	21,700-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22

Remarks: Solid block report is attached.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Nyceney	APPROVED			
Sign:		18 JAN 2022			
Date	18/1/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality pocharam llp

Party GSTIN 36ABIFM1836H1Z7

Inv. No. 115 Date : 17.12.21

D.C. No. Date :

P. O. 82763 Date : 20.11.21

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	~~Cement Solid~~ Flyash Bricks					
	4X8X16					
	6X8X16		700	31	a/bt	21,700=00
	6X8X12					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88516 Date: 12/12 Sign:

Rupees in words Twenty One Thousand Seven Hundred only

TOTAL	21,700=00
SGST @ %	–
CGST @ %	–
GRAND TOTAL	21,700=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181757	Total PO quantity:	700
Project:	NGH	PO No(s).	82763	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	CA	Total material delivered	NO	Quantity delivered during week:	550
Supplier:	Sri sai vishal enterprises	Close PO:	NO	Balance quantity to be delivered:	150
Sign of security		Sign of Admin		Sign of Project manager	
Date	25.11.21	Date	25.11.21	Date	25.11.21

Certified by:
Admin Officer
NILGIRI HEIGHTS

APPROVED BY
25 NOV 2021
VIJAY RAJ
NILGIRI HEIGHTS

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
3.	22.11.21	03:00 PM	6X8X16	550	157	10614	99627
4.							
	Total:			**550**			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181757	Total PO quantity:	700
Project:	NGH	PO No(s).	82763	Quantity delivered in earlier period:	550
Block /Flat / Villa no.:	CA	Total material delivered	NO	Quantity delivered during week:	150
Supplier:	Sri sai vishal enterprises	Close PO: Certified by:	YES	Balance quantity to be delivered: APPROVED BY 0 8 DEC 2021	-
Sign of security		Sign of Admin Admin Officer		Sign of Project manager G. VIJAY RAJ	
Date	08.12.21	Date NILGIRI HEIGHTS	08.12.21	Date NILGIRI HEIGHTS	08.12.21

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	22.11.21	03:00 PM	6X8X16	550	157	10614	99627
2.							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
3.	07.12.21	16:00 PM	6X8X16	150	171	10670	100386
4.							
	Total:			**150**			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

 23-11-2021 11:26:22

Purchase Order

82763

12.11.21 5:08:07

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	82763	181757
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	20-11-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	13-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	700.00	31.00	0.00	0.00	21,700.00
					Total Order Value . . .	**21,700.00**

Rupees : Twenty One Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for A-Block stair case marking purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 24/11/2021

Accepted the above Terms And Conditions
For *Sri Sai Vishal Enterprises*

Name : ______

Date : __/__/____

1450

Requisition Form - Cement Blocks								
Company		Modi Reality Pocharam LLP		Site & Phase		Niligiri Heights	
Req. no.		181757		Req. Date		19.11.2021	
Material required before		21.11.2021		ID no.		71364	
Prepared by:		Vijay Raj		Approved by (sign):			
Flat / Block no:		Block A Staircase Marking purpose					

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type E - 3BHK - 1,200 sft	Nos	-	-	-	-	-
2	Type G - 3BHK - 1,200 sft	Nos	-	-	-	-	-
3	Type F - 2BHK - 1130 Sft	Nos	-			-	-
4	Type D (a) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
5	Type D (b) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
6	CA Works	Nos	1.0	700.0	-	700.0	-
	Total					700.0	-

82763

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered		
1	6" Cement blocks (16"x8"x6")	Nos	700.0	-	700.0		
2	4" Cement blocks (16"x8"x4")	Nos	-	-	-		
	Total						
Note: 10% of blocks must be half size							

APPROVED

24 NOV 2021

MINISH PARIKH
MANAGER PROCUREMENT