PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/01/2022	Prepared by	MINISH.	Serial no.	1390
Supplier name	SSLLP.			HO inward no.	
Firm/Company	MRM LLP	Project	GMR.	HO received date	
PO/WO date	31/12/2021	PO/WO No.	84116.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21390	06/01/2022	1,189/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,189/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report	

MRN nos.:	101912.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,189/-
Amount E – PO / WO value:	5,947/-
Amount F – Difference (A – E):	4,758/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	19/01/2022.
Remarks: Part Quantity Recieved	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		18 JAN 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	MANAGER-PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21390
Modi Reality Mallapur LLP	Invoice Date.	06-01-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	84116
	PO Date.	31-12-2021
	Req ID	72550
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	30-12-2021
	Loc Req No	192609

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20	50.40	1,008.00	18	181.44
	White / Ivory						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,008.00	181.44
	90.72	90.72	Total Invoice Amount	1,189.44	

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89421 Date: 6/01 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

84116

Page(s) 1 Of 1 04-01-2022 14:50:02

5:44:06

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	84116	192609
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *White / Ivory*	100.00	50.40	0.00	18.00	5,947.20
					Total Order Value . . .	**5,947.20**

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only

Part quantity received 6/1/22
Bill No:- 2 1390 Dt:-
Amt :- 1,189/-
Bal Amt :- 4,758/-
10/1/22

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for A & B Block 6th floor tiles grouting purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:.	MODI REALTY MALLAPUR LLP	Date:	30.12.21
Site & Phase :	GULMOHAR RESIDENCY	Time:	15.00
Supplier		Req. No.	192609
Material required before date:	01.01.22	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tile Grout Silk	1 Kg	50	No's		
2.	White grout 8411	1kg	50	No's		
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For A & B -Block 6th Floor Tiles grouting work purpose at GMR site

Prepared By	M.Deepa	Approved by	Ram Prasad
Sign.& Date	30.12.21	Sign. & Date	30.12.21

Note:

Rahul T

04 JAN 2022

APPROVED BY

M. RAM PRASAD
PROJECT MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter / Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No	18318
Modi Realty Mallapur LLP	DC Date	06-01-2022
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No	84116
	PO Date	31-12-2021
	Req ID	72550
GSTIN 36AAEFM1459R1ZP	Req Date	30-12-2021
	Loc Req No	192609

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

INWARD
REALTY MALLAPUR LLP
Inward No 7160 Dt. 06/01/22
MRN No 101912 Dt 7/1/22
Sign.....

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 76816
Date: 7/01
Sign:
R.R. DIST.