PURCHASE DIVISION
Advice for approval for credit to supplier

₹

Date:	17/1/22	Prepared by	Prabhakar	Serial no.	1366
Supplier name	Ganesh Tube Traders			HO inward no.	–
Firm/Company	MPPL	Project	MPL	HO received date	–
PO/WO date	29-12-21	PO/WO No.	84036	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	574	4/1/22	1416-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1416-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 101731 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1416-00
Amount E – PO / WO value:	1416-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		P.S.			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
17 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

GANESH TUBE TRADERS

Second copy

Bill To :	
MODI PROPERTIES PVT LTD 5-4-187/3 & 4 11nd FLOOR. MG ROAD. SECUNDERABAD 36AABCM4761E1ZM Telangana	Invoice No. : **574** Ref. No. : **84036** Invoice Date : **4-Jan-2022** Destination :
Ship To : **MODI PROPERTIES PVT LTD** 5-4-187/3 & 4 11nd FLOOR. MG ROAD, SECUNDERABAD 36AABCM4761E1ZM Telangana	Vehicle No. : E-way Bill No : Despatch From :

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**LAPPAM PATTI** 4"	391723	18 %	**20 NO**	25.00	NO		**500.00**
2	**LAPPAM PATTI** 6"	391723	18 %	**20 NO**	35.00	NO		**700.00**
								1,200.00
	CGST							**108.00**
	SGST							**108.00**
							Total:	**1,416.00**

INWARD
Inward No 18329 Dt: 5/01/22
MRN No: 101731 Dt:
Received By Sign: Nisam
Modi Properties Pvt. Ltd

SUMMIT SALES LLP R.R. DIST.
INWARD No: 59370
Date: 6/01
Sign:

Total Amount In Words: **INR One Thousand Four Hundred Sixteen Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
391723	1,200.00	9%	108.00	9%	108.00	216.00
Total	**1,200.00**		**108.00**		**108.00**	**216.00**

Tax Amount (in words) : **INR Two Hundred Sixteen Only**

Company's Bank Details
Bank Name : HDFC BANK
A/c No. : 50200014835551
Branch & IFS Code : PG ROAD,SEC-BAD & HDFC0000042

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

Supreme SUDHAKAR ASTRAL VIKING Matrix Finolex

18329
5/1/22.

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 29-12-2021 15:11:21

84036

5:44:06

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ganesh Tube Traders	**Doc No**	84036	178278
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	29-12-2021	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	07-12-2021	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6560 - Paints - Lappam Patti - 4 In - nos	20.00	25.00	0.00	18.00	590.00
2	6561 - Paints - Lappam Patti - 6 In - nos	20.00	35.00	0.00	18.00	826.00
				Total Order Value . . .		**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

30/12/2021

Name : ______________________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	28.12.2021
Site & Phase :	May Flower Platinum	Time:	10:30
Supplier		Req.No.	178278
Material required before date:	31..12.2021	ID No.	~~72446~~ 72451

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	std	200	No's		
	Bombay brooms-small	std	200	No's		
2	Araldite	500 gms	12	No's		
3	Jantha paste	500 gms	12	No's		
4	Tile grout-white 84035	1 kg	30	No's		
5	Tile grout-ivory	1 kg	30	No's		
6	Gampa	std	12	No's		
7	G.I Bucket	std	12	No's		
8	Lappam patti 84036	4''	20	No's		
9	Lappam patti	6''	20	No's		
10	Red oxide powder	1 kg	10	No's		
11	Black oxide powder	1 kg	10	No's		
12	Spade with handle	std	12	No's		
13	White cement	25 kg	2	No's		

Remarks: Towards site use purpose .

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	28.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
30 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT