

PURCHASE DIVISION
Advice for approval for credit to supplier

NOC from
Accounts

Date:	17/1/22	Prepared by	Pabhapkar	Serial no.	1376
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	27/12/21	PO/WO No.	83945	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	21284	3/1/22	2520-00	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2520-00	
Proof of delivery by way of <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	101657		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2520-00	
Amount E – PO / WO value:				10,304-00	
Amount F – Difference (A – E):				7,784-00	
Quantity received as per PO /WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		24/1/22			
Remarks: <u>Part Delivery</u>					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Pabhapkar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
17 JAN 2022
PURCHASE MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details				Invoice No.	21284	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.	03-01-2022	
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				PO No.	83945	
				PO Date.	27-12-2021	
				Req ID	72337	
				Req Date	21-12-2021	
				Loc Req No	192565	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	10	225.00	2,250.00	12	270.00
2						
3						
4						
5						
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IGST	CGST	SGST	Total Taxable Amount	2,250.00		270.00
	135.00	135.00	Total Invoice Amount	2,520.00		

Rupees : Two Thousand Five Hundred Twenty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

[Handwritten Signature]

Purchase Order

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	83945	192565
Doc Date	27-12-2021	
Quote No	NIL	
Quote Date	21-12-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	235.00	0.00	12.00	5,264.00
2 4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	225.00	0.00	12.00	5,040.00
Total Order Value . . .					10,304.00

Rupees : Ten Thousand Three Hundred Four Only.

Terms and Conditions :-

Specification / Brand All items Sl.no.1 to 12 shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for A block corridor and celler lighting work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Part Delivery

*Invoice no: 21284
Date: 2/1/22
Amount: 2520/-*

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form

Company Name	MODI REALTY MALLAPUR LLP	Date:	21.12.2021
Site & Phase :	GULMOHAR RESIDENCY	Time:	11:30
Supplier		Req. No.	192565
Material required before date:	23.12.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Led ceiling lights (D650665-day light)	6watts	50	No's		
2.	LED tube lights	4'	20	No's		
3.	LED tube lights	2'	20	No's		
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For A-Block corridor & cellar lighting work purpose.

Prepared By	janaki	Approved by	
Sign. & Date	21.12.2021	Sign. & Date	

Note:



Janaki

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-01-2022

Customer Details		DC No.	18213
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad		DC Date.	03-01-2022
GSTIN : 36AABCM4761E1ZM		PO No.	83945
		PO Date.	27-12-2021
		Req ID	72337
		Req Date	21-12-2021
		Loc Req No	192565
	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	10
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Subject to Hyderabad Jurisdiction

Summit Sales LLP
 No. 7122 Old 01/01/21
 101659 Old 4/2/21

for Summit Sales LLP

Authorised signatory