PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	17/1/22	Prepared by	Prabhakar	Serial no.	1379
Supplier name	Sunrise Sales LLP			HO inward no.	—
Firm/Company	MPPL	Project	MPL	HO received date	—
PO/WO date	30/12/21	PO/WO No.	84079	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21285	3/1/22	5581-40	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	101717	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,581-40
Amount E – PO / WO value:			8,802-80
Amount F – Difference (A – E):			3,221-80
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	24/1/22		
Remarks:	— Final Bill —		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		17 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21285
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	03-01-2022
	PO No.	84079
	PO Date.	30-12-2021
	Req ID	72523
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	28-12-2021
	Loc Req No	178283

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4617 - Electrical - other - Metal box - 8way - nos	85365020	10	48.00	480.00	18	86.40
2	4613 - Electrical - other - Metal box - 2way - nos	85365020	30	25.00	750.00	18	135.00
3	4500 - Electrical - conducting - PVC bend - other -	3917	50	11.00	550.00	18	99.00
4	4777 - Electrical - conducting - Junction Box - 25mm	39174000	50	35.00	1,750.00	18	315.00
5	9537 - Tools - Hacksaw blade - double - nos	8202	20	10.00	200.00	18	36.00
6	4585 - Electrical - other - Insulation tape - NA - nos	8546	100	10.00	1,000.00	18	180.00
7							
8							
9							
10							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,730.00	851.40
	425.70	425.70	Total Invoice Amount	5,581.40	

Rupees : Five Thousand Five Hundred Eighty One and Paise Fourty Only.

SUMMIT SALES LLP
IN WARD
No: 89216
Date: 3/1
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-01-2022 4:40:11 PM

84079

5:44:06

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84079	178283
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-12-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4616 - Electrical - other - Metal box - 6way - nos	50.00	45.00	0.00	18.00	2,655.00
2	4617 - Electrical - other - Metal box - 8way - nos	20.00	48.00	0.00	18.00	1,132.80
3	4613 - Electrical - other - Metal box - 2way - nos	30.00	25.00	0.00	18.00	885.00
4	4500 - Electrical - conducting - PVC bend - other - nos	50.00	11.00	0.00	18.00	649.00
5	4777 - Electrical - conducting - Junction Box - 25mm - nos	50.00	35.00	0.00	18.00	2,065.00
6	9537 - Tools - Hacksaw blade - double - nos	20.00	10.00	0.00	18.00	236.00
7	4585 - Electrical - other - Insulation tape - NA - nos	100.00	10.00	0.00	18.00	1,180.00
				Total Order Value . . .		**8,802.80**

Rupees : Eight Thousand Eight Hundred Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for part 2 addition and altration use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

part Bill :-

Bill No: 21326

Amount : 3,221.40/-

Blc : 5581.4/-

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : _/_/__

Purchase Order

 03-01-2022 4:40:11 PM Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	28.12.2021
Site & Phase :	May Flower Platinum	Time:	4:45
Supplier		Req.No.	178283
Material required before date:	31..12.2021	ID No.	72523

No	Description	Size	Quantity	Units	Inward No	Date
1	Metal box	6 model	50	No's		
2	Metal box	8 model	20	No's		
3	Metal box	2 model	30	No's		
4	Pvc bend	1''	50	No's		
5	Junction boxes	1''	50	No's		
6	Hacksaw blade 84079	std	1	box		
7	Insulation tape	std	100	No's		
8						
9						
10						

Remarks: Towards Part-2 addition and alterations use purpose .

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	28.12.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

 03-01-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761E1ZM

DC No	18214
DC Date	03-01-2022
PO No	84079
PO Date	30-12-2021
Req ID	72523
Req Date	28-12-2021
Loc Req No	178283

	Description of Goods	HSN/SAC	Qty
1	4617 - Electrical - other - Metal box - 8way - nos	85365020	10
2	4613 - Electrical - other - Metal box - 2way - nos	85365020	30
3	4500 - Electrical - conducting - PVC bend - other - nos	3917	50
4	4777 - Electrical - conducting - Junction Box - 25mm - nos	39174000	50
5	9537 - Tools - Hacksaw blade - double - nos	8202	20
6	4585 - Electrical - other - insulation tape - NA - nos	8546	100
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 18367 Dt: 3/01/22
MRN No: 101712
Received By: Sign
MODI PROPERTIES PVT. LTD. Sy No. 82/1

15.40

for Summit Sales LLP

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76710
Date: 5/01
Sign:

Scanned by TapScanner