PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/1/22	Prepared by	Prabhakar	Serial no.	138
Supplier name	Summit Sales LLP			HO inward no.	–
Firm/Company	MPPL	Project	MPL	HO received date	–
PO/WO date	8/1/22	PO/WO No.	84335	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21525	17/1/22	1,33,833-24	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,33,833-24

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	84335	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,33,833-24
Amount E – PO / WO value:	1,33,833-24
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED P. PRABHAKAR MANAGER PURCHASE			
Date		17 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	21525
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	17-01-2022
	PO No.	84335
	PO Date.	08-01-2022
	Req ID	72693
	Req Date	05-01-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178296

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9099 - Tiles - Regal Beige - 600 mm X 1200 mm -		129	672.00	86,688.00	18	15,603.84
2	9109 - Tiles - Stained Concrete Beige - 600mm x		33	810.00	26,730.00	18	4,811.40
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	113,418.00		20,415.24
	10,207.62	10,207.62	Total Invoice Amount	133,833.24		

Rupees : One Lakh(s) Thirty Three Thousand Eight Hundred Thirty Three and Paise Twenty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 19741 Date: 17/01 Sign: L

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

84335
08.01.22 11:42:53

 11-Jan-22 1:44:04 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84335	178296
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9099 - Tiles - Regal Beige - 600 mm X 1200 mm - Boxes	129.00	672.00	0.00	18.00	102,291.84
2	9109 - Tiles - Stained Concrete Beige - 600mm x 1200mm - Boxes	33.00	810.00	0.00	18.00	31,541.40
					Total Order Value . . .	**133,833.24**

Rupees : One Lakh(s) Thirty Three Thousand Eight Hundred Thirty Three and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 47.24 , including GST, Box sft is 11.62 .
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for B 802 Club house 7th floor , purpose.
Completion Date	Nil
Measurment	Nil
Security	Collect the tiles from GMR Mallapur
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form - Vetrified tiles for flooring											
		MPPL		Site & Phase	May Flower Platinum						
Req. no.		178296		Req. Date	05-01-2022						
Material required before		08-01-2022		ID no.	72693						
Prepared by:		.		Approved by (sign):							
Flat / Block no:		Towards B-802 Club House 7th floor flooring use purpose									
Type 1800 sft 3BHK Order Value:		0	Flats								
Type 2140 sft 3BHK Order Value:		1	Flats								
S No.	Item Description 84335	Units	Qty required forType 1 1500 Sft 3BHK flat	Qty required forType 1I 1500 Sft 3BHK flat	Qty required forType I1I 1800 Sft 3BHK flat	Qty required forType 1V 2140 Sft 4BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Vetrified Tiles-Regal Beige 600 mm X 1200 mm	sft	-	-	2,000.0	-	2,000.0	-	2,000.0	129	
2	Vetrified Tiles-Stained Concrete Beige 600 mm X 1200 mm	sft	-	-	520.0	-	520.0	-	520.0	53	
	Total						2,520.0		2,520.0		

APPROVED
0 5 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
10 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 08-01-2022 15:17:33 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84335	178296
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order is for B 802 Club house 7th floor , purpose.
Completion Date	Nil
Measurment	Nil
Security	Collect the tiles from GMR Mallapur
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
10 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt Ltd	DC No. : 4192
	Date : 11/01/2022
Site: M.P.C	Vehicle No. : AP36X 4268
	P.O. / W.O. No. : 84335
	P.O. / W.O. Date : 08-01-2022

Sl. No.	PARTICULARS	Quantity
1	Regal Beige 600mm X 1200mm	129 Boxes
2	Concrete Beige 600mm X 1200mm	33 Boxes
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13.		
14		
15		
16		
17		
18		
19		
20		162 Boxes

INWARD
Inward No: 8509 Dt: 11/01/22
MRN No: 84335 Dt:
Received By: Sign: Nisar
MODI PROPERTIES PVT. LTD. Sy.No. 82/1/

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 26963
Date: 12/01
Sign:

GSTIN :

Received the above materials in good condition.

Received by : Ramulu

Date : 11/01/2022

Stamp:

For SUMMIT SALES LLP

11/01/2022

Authorised Signatory

Name : ______ Name : ______ Date : __/__/__