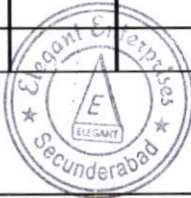
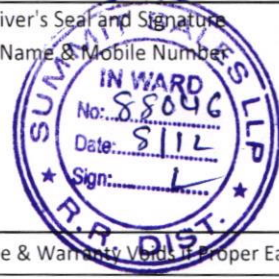


PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date:	17/01/22	Prepared by	Tanake	Serial no	1359
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	Summit Sales	Project	Head office	HO received date	
PO/WO date	83281 4/12/21	PO/WO No.	83281	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	EE2122-0407	4/12/21	1239 L	☒ Yes ☐ No	
2.			/	☐ Yes ☐ No	
3.			/	☐ Yes ☐ No	
4.			/	☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,239 L	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:				Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1239 L	
Amount E – PO / WO value:				1,239 L	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/01/22			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Tanake	Prabhakar			
Sign:	Tanake	Prabhakar			
Date	17/01/22	18 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBP0412E12Y		☒ Original for Receipt	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH CREDIT				
 Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003 Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transfromers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil			Transportation Mode : Not Applicable						
Invoice Number : EE2122-0407			Vehicle/LR Number : Not Applicable						
Invoice Date : 04 December 2021			Date of Supply : 04 December 2021						
State : Telangana		State Code : 36	Place of Supply : Hyderabad						
Details of Buyer Billed to:									
Name : M/s Summit Sales LLP			Delivery Challan No. : Not Applicable		Date : - x -				
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003			Purchase Order No. : 83281		Date : 04.12.2021				
GSTIN : 36ACQFS2044C127			Delivery Location : Head Office: M. G. Road, Secunderabad						
State : Telangana		State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.						
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Anchor 6A 4 Universal Socket & Individual Switch Spike Guard 4Mtrs-22569	85369090	2.00	No's	9.00	9.00	0.00	525.00	1050.00
INWARD Inward No: 629 Dt: 07/12/21 MRN No: Dt: Received By: Sign:  MOH PROPERTIES 									
Total Invoice Amount in Words:					Total Amount Before Tax: 1,050.00				
Rupees: One Thousand Two Hundred Thirty Nine Only.					Add : CGST : 94.50				
Our Bank Details:					Add : SGST : 94.50				
Name of the Bank : HDFC Bank		Account No. : 50200009719725			Add : IGST : 0.00				
Branch Address : Paradise, S.D. Road, Sec-Bad-3		IFS Code : HDFC0000042			R/o + Transportation : 0.00				
Receiver's Seal and Signature with Name & Mobile Number		Terms and Conditions :			for Elegant Enterprises				
		- Goods once sold will not be taken back or exchanged - Interest at 24% P. A. will be charged after Days. - Our risk & responsibility cease on the delivery of goods. - All disputes are subject to Secunderabad Jurisdiction - We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.			 Authorised Signatory E & O. F.				
** Guarantee & Warranty Void if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnouts				
Material Duly Checked By and Delivered to: Mr.					Eway Bill No. Not Applicable Dated: Not Applicable				
 									
Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016									

Purchase Order

Page(s) 1 Of 1

04-12-2021 11:41:43 AM



83281

02.12.21 2:43:08

iv. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	83281	183314
Doc Date	04-12-2021	
Quote No	NIL	
Quote Date	02-12-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4646 - Electrical - other - Spike buster - NA - nos Anchor	2.00	525.00	0.00	18.00	1,239.00
Total Order Value . . .					1,239.00

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for MD Sir purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

1500

Company Name:		Summit Sales LLP Common Expenses		Date:		02.12.2021	
Site & Phase :		Head Office		Time:		04:46 Pm	
				Req. No.		183314	
Material required before date:				ID No.		71741	
No	Description	Size	Quantity	Units	Inward No	Date	
01	Lamination Sheet 1150	A3	04	Packets			
02	Lamination Sheet 550	A4	02	Packets			
03	Extension box to MD 83281		02	No's			
04	Safety Shoes		01	No's			
05	Ring binder – A4 size - Files (Only one colour – Grey or Blue) To MD 300		30	No's			
Prepared By		Iqra Khatoon		Approved by			
Date		02.12.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Anchoh.

525+