

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	18/01/22	Prepared by	Janaki	Serial no.	1386
Supplier name	Pratul Sanitary			HO inward no.	
Firm/Company	(MCS) SHANKAR	Project	Ranby Selenium	HO received date	
PO/WO date	03/01/22	PO/WO No.	84144	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	PS/21-22/910	5/01/22	1,650/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:				Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1650/-	
Amount E – PO / WO value:				1,650/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		24/01/22			
Remarks: final Bill					
Material received by Sarwan					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Janaki	Belhakar			
Sign:	Janaki	APPROVED			
Date	18/01/22	18 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)



Purchase Order

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5:44:07

From Company : **Modi Consultancy Service**
5-4-187/3&4, II Floor, M.G. Road, Secunderabad. 500003.
G S T No. : 36AAXFM0733F1Z4

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	GSTIN 36ACWPG864A1ZG 65526886.	Doc No	84144 183334
		Doc Date	03-01-2022
		Quote No	Nil
		Quote Date	03-01-2022
40077300 9849624797		SupplyType	Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7192 - Plumbing - PVC - Connection - other - nos 1 feet	14.00	100.00	40.00	18.00	991.20
2 7028 - Plumbing - CP - Extension Nipple - other - nos 1.5 inch	10.00	93.00	40.00	18.00	658.44
Total Order Value . . .					1,649.64
Rupees : One Thousand Six Hundred Fourty Nine and Paise Sixty Four Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation. Sl.no.1,2-'Camry' brand
Payment Terms	After delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs on Sl.no.1,2
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Ramky Selenium purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Consultancy Service**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Date : _/_/_

Name : _____

MCS (Mod 3 Consulting Services)

Requisition Form - CP Fittings		SDN MKJ/JMKEC		Site & Phase		Ramky selenium							
Company				Req. Date		17-12-2021							
Req. no.		183334		ID no.		52248							
Material required before		Asap		Approved by (sign):									
Prepared by:		Sarwar											
Flat / Block no:		NA											
		0 Flats											
This materials are require for Ramky building		1 Flats											
S No.	Item Description		Qty required for Type A 1000 Sft 2BHK flat	Qty required for Type B 1200 Sft 2BHK flat	Type A 1000 2BHK flats requirement	Type B 1200 Sft 2 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date		
1	Urinals push cock	Nos	14	-	1	-	14	-	14				
2	PVC Connection 1'	Nos	14	-	1	-	14	-	14				
3	Urinals sensor with pvc connection 1ft	Nos	5	-	1	-	5	-	5				
4	Flush cock	Nos	4	-	1	-	4	-	4				
5	Angle Cock	Nos	1	-	1	-	1	-	1				
6	health faucet	Nos	1	-	1	-	1	-	1				
7	1 inch cp nipple	Nos	10	-	1	-	10	-	10				
8	1.5 inch cp nipple	Nos	10	-	1	-	10	-	10				
9	tefflon tapes	Nos	20	-	1	-	20	-	20				
Total									79				

APPROVED BY
20 DEC 2021
SOHAM MODI
MANAGING DIRECTOR