PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	17/01/22	Prepared by	Janaki	Serial no.	1201
Supplier name	Sri Sai rohith marketing company.			HO inward no.	
Firm/Company	MPPL	Project	Hd	HO received date	
PO/WO date	26/11/21	PO/WO No.	83008	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	174	3/12/21	5723/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5723/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5723/-
Amount E – PO / WO value:	5723/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24/01/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Janaki	Prabhakar			
Sign:	Janaki	[signature]			
Date	17/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
18 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHITH MARKETING COMPANY

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

Road No. 8, N.F.C. Main Road, Plot No. 66, Krishna Nagar, H.B. Colony, Moula Ali, Hyderabad-500040. (T.S) **Mob. : 9866512288**

INV. NO: 174 INVOICE DATE : 3-12-2021

TRANSPORTATION NAME :
VEHICLE NO.: L/R No.
DATE & TIME OF SUPPLY :
PLACE PF SUPPLY :

DETAILS OF RECEIVER (BILLED TO)

Modi Properties Pvt LTD
MG Road Secbad

STATE CODE: GSTIN NO. 36AABCM4761E1ZM

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE: GSTIN NO.

S. NO.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
		20" draw Chanals.	4 Sets	560/-	2240=00
		draw locks	4 no	180/-	720=00
		S.S Handle 4" draw	4 no	85/-	340=00
		SS Handle 8"	2 no	150/-	300=00
		Cubboard lock double	2 no	250/-	500=00
		SS Hinges. 08"	2 set	195/-	390=00
		SS Hinges O crank	2 set	180/-	360=00
				TOTAL BEFORE TAX	4850=00
				ADD : CGST 9%	436-50
				ADD : SGST 9%	436-50
				ADD : IGST	
				TAX AMOUNT GST	
				GRAND TOTAL	5723=00

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 88049
Date: 8/12
Sign:

INWARD
Inward No: 620 Dt: 03/12/2
MRN No: Dt:
Received By: Samrat Sign:
MODI PROPERTIES

BANK DETAILS : HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING. CO
A/C No. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secundarabad Juridiction only.
- Our Responsibility Ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature 3/12/21

For **SRI SAI ROHIT MARKETING.Co**

Authorised Signature

Purchase Order

83008
25.11.21 3:42:03

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	83008	183299
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	26-11-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	26-11-2021	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2093 - Carpentry - hardware - Drawer Channels - other - pairs *20"*	4.00	560.00	0.00	18.00	2,643.20
2	2268 - Carpentry - hardware - Drawer Locks - NA - nos	4.00	180.00	0.00	18.00	849.60
3	2166 - Carpentry - hardware - SS Door Handle - other - nos *Draw handle 4"*	4.00	85.00	0.00	18.00	401.20
4	2166 - Carpentry - hardware - SS Door Handle - other - nos *Key board door handle*	2.00	150.00	0.00	18.00	354.00
5	2090 - Carpentry - hardware - Door Locks - NA - nos *Double door locks*	2.00	250.00	0.00	18.00	590.00
6	2285 - Carpentry - hardware - SS Hinges - Others - nos *Crack hinges 8*	2.00	195.00	0.00	18.00	460.20
7	2285 - Carpentry - hardware - SS Hinges - Others - nos *Crack hinges 0*	2.00	180.00	0.00	18.00	424.80
				Total Order Value . . .		**5,723.00**

Rupees : Five Thousand Seven Hundred Twenty Three Only.

Terms and Conditions :-

Specification / Brand	All items are branded and good quality
Payment Terms	After delivery and production of bill
Tax	GST Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages are in suppliers account above order is for Anand Mehta cabin work purpose.
Completion Date	Nil
Measurment	Nil

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [x] Other

APPROVED BY
29 NOV 2021
SOHAM MODI
MANAGING DIRECTOR

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sri Sai Rohith Marketing Company*

Name : ______

Date : __/__/____

Requisition Form

1462

Company Name:	MPPL	Date:	24-11-2021
Site & Phase :	HO	Time:	14:55
Supplier		Req. No.	183299
Material required before date:	Urgent	ID No.	71462

No	Description	Size	Quantity	Units	Inward No	Date
1	20" draw channels	std ✓	04	Sets		
2	Draw lock	std ✓	04	NOS		
3	Draw handles 4"	std ✓	04	Nos		
4	Key board door handle	std ✓	02	Nos		
5	Double door lock	std ✓	02	Nos		
6	8 crank hinges	std ✓	02	Nos		
7	0 crank hinges	std	02	Nos		
8						
9						
10						

83008

Remarks .: This material is require for 3rd floor anand sir cabin purpose.

Prepared By	Meenakshi. N	Approved by	APPROVED BY 29 NOV 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	24-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.