PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/1/22	Prepared by	T.D. Mpeeing	Serial no.	1549
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV - IX	HO received date	
PO/WO date	12/1/22	PO/WO No.	84478	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21518	12/1/22	1,092-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,092-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102314	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,092-00
Amount E – PO / WO value:	1,092-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Mpeeing				
Sign:	[signature]	APPROVED 20 JAN 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date	19/1/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	21518
Silver Oak Villas LLP	Invoice Date.	17-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84478
	PO Date.	12-01-2022
	Req ID	72783
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	08-01-2022
	Loc Req No	183846

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	5	185.00	925.00	18	166.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	925.00	166.50
	83.25	83.25	Total Invoice Amount	1,091.50	

Rupees : One Thousand Ninty One and Paise Fifty Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 8974o Date: 17/01 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 13-01-2022 11:20:23 AM

84478
08.01.22 11:42:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	84478	183846
	Doc Date	12-01-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	5.00	185.00	0.00	18.00	1,091.50
					Total Order Value . . .	**1,091.50**

Rupees : One Thousand Ninty One and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill- Each packet contains 100 nos of screws
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	08-01-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183846
Material required before date:	12/01/2022	ID No.	72783

No	Description	Size	Quantity	Units	Inward no	Date
1	Drill bit	6mm	12	No's		
2	Drill bit	10mm	2	No's		
3	Drill bit	5mm	12	No's		
4	Fishers	6mm	5	Box		
5		5mm	5	Box		
6	84478					
7						
8						
9						
10						

Remarks: - For site use purpose

APPROVED
14 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	08-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18431
Silver Oak Villas LLP	DC Date.	17-01-2022
Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	84478
	PO Date.	12-01-2022
	Req ID	72783
GSTIN : 36ADBFS3288A2Z7	Req Date	08-01-2022
	Loc Req No	183846

	Description of Goods	HSN/SAC	Qty
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD WITH TIME:		
25	Inward No: 1579 Dt: 17/1/22		
26	MRN No: 102314 Dt: 17/1/22		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS PART-III		
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 26996
Date: 18/01
Sign:
R.R. DIST.

Authorised signatory