PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/1/22	Prepared by	T.D. [illegible]	Serial no.	1548
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV - IX	HO received date	
PO/WO date	14/1/22	PO/WO No.	84527	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21517	17/1/22	1,000-00	☒ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,000-00
Proof of delivery by way of: ☒ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	102313	Proof of delivery matches MRN	☒ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,000-00
Amount E – PO / WO value:	1,000-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☒ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☒ Yes □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. [illegible]	APPROVED			
Sign:	[signature]	20 JAN 2022			
Date	19/1/22	MINISH PARIKH MANAGER-PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE

Customer Details		
Silver Oak Villas LLP	Invoice No.	21517
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	17-01-2022
	PO No.	84527
	PO Date.	14-01-2022
	Req ID	72825
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	10-01-2022
	Loc Req No	183851

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7683 - Stationery - printing - Scanner - NA - Nos		1	847.50	847.50	18	152.56
	Mobile camera box						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	847.50		152.56
	76.28	76.28	Total Invoice Amount		1,000.05	

Rupees : One Thousand and Paise Five Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89739 Date: 17/01 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

84527
08.01.22 11:50:02

 14-Jan-22 1:26:23 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	84527	183851
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7683 - Stationery - printing - Scanner - NA - Nos *Mobile camera box*	1.00	847.50	0.00	18.00	1,000.05
					Total Order Value . . .	**1,000.05**

Rupees : One Thousand and Paise Five Only.

Terms and Conditions :-

Specification / Brand	For scanning of documents with mobile
Payment Terms	After delivery
Tax	Included
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for , documents scanning, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP -III	Date:	11-01-22
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183851
Material required before date:	Urgent	ID No.	72825

No	Description	Size	Quantity	Units	Inward No	Date
1	Wooden document scanner		01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

84527

Remarks: -For scanning purpose at office

Prepared By	Ch. Pranavi	Approved by	
Sign.& Date	11-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
11 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No	18430
Silver Oak Villas LLP		DC Date	17-01-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No	84527
		PO Date	14-01-2022
		Req ID	72825
GSTIN : 36ADBFS3288A2Z7		Req Date	10-01-2022
		Loc Req No	183851

	Description of Goods	HSN/SAC	Qty
1	7683 - Stationery - printing - Scanner - NA - Nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26	1578 17/1/22		
27	10231B 17/1/22		
28	Sign:		
29			
30	SILVER OAK VILLAS PART-III		

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 76995
Date: 18/01
Sign:
R.R. DIST.