129 Barode (E) Aloc

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/1/2022	Prepared by:	A. Sravani
PO/WO no.	8345	PO / WO Date.	30/11/21
Supplier Name	Sumitt Sales LLP	PO/WO amount	4487/-
Firm/Company	Modi Realty Mallapur	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	~~21026~~	~~20/12/21~~	~~1232~~/- bill received 11/1/22
2.	21124	23/12/21	2596/-
3.			~~1491~~/- 21 bill not received
Amount A – Bills total(Excluding Transport & Hamali Charges):			2596/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	~~18003~~	~~20/12/21~~	~~101009~~	☑ Yes □ No
2.	18068	23/12/21	100033	☑ Yes □ No
3.				☑ Yes □ No
4.				☑ Yes □ No

Amount B –Other Credits : Hamali charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	~~1491~~/- 2596/-
Amount E – PO / WO value:	4487/-
Amount F – Difference (A – E):	~~2996~~/- 4228/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – within acceptable limits □ No (explained below) —
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below) —
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No —
Payment – due date	10/1/2022

Remarks: Partly material Received by Site.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sravani	APPROVED					
Date	6/01/22	07 JAN 2022					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	21124
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	23-12-2021
	PO No.	83115
	PO Date.	30-11-2021
	Req ID	71595
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	29-11-2021
	Loc Req No	187964

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	2	110.00	220.00	18	39.60
2							
3							
4							
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12							
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15							

INWARD
MODI REALTY MALLAPUR LLP
Ward No: 6739 Dt: 2/12/21
MRN No: 100033 Dt: 2/12/21
Received By: Sign:

IGST	CGST	SGST	Total Taxable Amount	220.00	39.60
	19.80	19.80	Total Invoice Amount	259.60	

Rupees : Two Hundred Fifty Nine and Paise Sixty Only.

for Summit Sales LLP

SUMMIT SALES LLP
INWARD
No: 88836
Date: 23/12
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

bill Not receiving
18/1/22

Purchase Order

 06-01-2022 14:04:25 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	83115	187964
	Doc Date	30-11-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-11-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
3	7544 - Stationery - other - Marker - NA - nos	20.00	16.00	0.00	12.00	358.40
4	7507 - Stationery - other - Box file - Big - nos	10.00	41.00	0.00	18.00	483.80
5	7592 - Stationery - other - stamp pad - NA - nos	5.00	32.00	0.00	18.00	188.80
6	4001 - Consumables - Air Freshner - NA - nos	5.00	45.00	0.00	18.00	265.50
7	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	110.00	0.00	18.00	649.00
					Total Order Value . . .	**4,487.90**

Rupees : Four Thousand Four Hundred Eighty Seven and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

partly Bills
Invoice no:- ~~[illegible]~~ 21026
Date :- 20/~~11~~/2021
Amount :- 1232/-
Bill no:- 21124
dt 23/12/21
amount :- 259.40/-
Bal amount receivable/-

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	29.11.21
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:00
Supplier		Req. No.	187964
Material required before date:	01.12.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 papers	Std	10	Bundles		
2.	Room freshener	Std	05	No's		
3.	Blue pens	std	20	No's		
4.	Permanent marker	Std	20	No's		
5.	A4 box files	Std	10	No's		
6.	Stamp pad	Std	05	No's		
7.	Measurement taps	5mts	05	No's		
8.						
9.						
10.						

Remarks: for site office and sales office purpose at GMR site .

Prepared By	A.Sravani	Approved by	
Sign.& Date	29.11.21	Sign. & Date	

Note:

APPROVED
07 JAN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Sravani

29 NOV 2021
PR... MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18068
Modi Reality Mallapur LLP	DC Date.	23-12-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	83115
	PO Date.	30-11-2021
	Req ID	71595
	Req Date	29-11-2021
GSTIN : 36AAEFM1459R1ZP	Loc Req No	187964

	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	2
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INWARD
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Ward No: 6739 Dt: 2/12/21
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Subject to Hyderabad Jurisdiction

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