PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 20/01/2022 | Prepared by | MINISH. | Serial no. | 1494 |
| Supplier name | SSLLP. | | | HO inward no. | |
| Firm/Company | Mehta & Modi Realty Kowkurllp | Project | GHT. | HO received date | |
| PO/WO date | 08/01/2022 | PO/WO No. | 84325 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 21452 | 12/01/2022. | 2,968/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 2,968/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 102199. | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,968/- |
| Amount E – PO / WO value: | 6,536/- |
| Amount F – Difference (A – E): | 3,568/- |
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Part received |
| Close PO / WO | □ Yes ☑ No – wait for balance material □ Other |
| Payment – due date | 21/01/2022 |
| Remarks: Part Quantity recieved | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 20 JAN 2022 | | | |
| Date | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 21452 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | Invoice Date. | 12-01-2022 |
| | PO No. | 84325 |
| | PO Date. | 08-01-2022 |
| | Req ID | 72761 |
| | Req Date | 07-01-2022 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Loc Req No | 140996 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9570 - Tools - Spade with handle - NA - nos | 7301 | 5 | 126.00 | 630.00 | 18 | 113.40 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 5 | 125.00 | 625.00 | 18 | 112.50 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 10 | 126.00 | 1,260.00 | 18 | 226.80 |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,515.00 | | 452.70 |
| | 226.35 | 226.35 | Total Invoice Amount | | 2,967.70 | |

Rupees : Two Thousand Nine Hundred Sixty Seven and Paise Seventy Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 89596 Date: 12/01 Sign: L

for Summit Sales LLP

*Authorised signatory*

# Purchase Order

84325
08.01.22 11:42:53

Page(s) 1 Of 1 08-01-2022 16:20:29

Mehta & Modi Realty Kowkur LLP
II nd floor, MG Road, Soham Mansion, Secunderabad-500
GST No. 36ABLFM7631F1Z3

Summit Sales LLP
Soham Mansion,MG Road, Secunderabad

GSTIN
9618244433

| | | |
|---|---|---|
| **Doc No** | 84325 | 140996 |
| **Doc Date** | 08-01-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 08-01-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hemendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 - Tools - Spade with handle - NA - nos | 5.00 | 126.00 | 0.00 | 18.00 | 743.40 |
| 2 6023 - Miscellaneous - GI Bucket - other - nos | 5.00 | 125.00 | 0.00 | 18.00 | 737.50 |
| 3 - hardware - Plastic gampa - other - nos | 10.00 | 126.00 | 0.00 | 18.00 | 1,486.80 |
| 4 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 2,160.00 | 1.40 | 0.00 | 18.00 | 3,568.32 |
| | | | **Total Order Value . . .** | | **6,536.02** |

Rupees Six Thousand Five Hundred Thirty Six and Paise Two Only.

Terms and Conditions :-

Part Quantity recieved
Bill No/- 21452 Dt/- 12/1/22
Amt/- 2,968/-
Bal. Amt/- 3,568/-
20/1/22

| | |
|---|---|
| Specification | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | Inclusive of all taxes |
| Delivery Period | Next Day. |
| Delivery Location | Greenwood Heights<br>Sy. No. 196 Kowkur<br>Phone : 040-00335551 |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |
| Warranty | Nil |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications. Above order for Site misc work purpose |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| Remarks | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name 16/01/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| pany | MMS Kowkur llp | Date: | 07-01-2022 |
| & Ph | | Time: | 16:42 |
| plier | | Req. No. | 140996 |
| erial | 10-01-2022 | ID No. | 72761 |

| | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| | Space | Std | 05 | Nos | | |
| | GI | Small | 05 | Nos | | |
| | Plastic | Std | 10 | Nos | | |
| | Blue cover | 18X24 | 05 | Nos | | |
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emarks purpose

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| repared | K. Sneha | Approved by | A Suresh |
| ign & Date | 2022 | Sign. & Date | 07-01-2022 |

Note. write inward number and date in last 2 columns.

APPROVED
10 JAN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18379 |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | DC Date | 12-01-2022 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | PO No | 84325 |
| | PO Date | 08-01-2022 |
| | Req ID | 72761 |
| | Req Date | 07-01-2022 |
| GSTIN : 36ABLFM7631F1Z3 | Loc Req No | 140996 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 9570 - Tools - Spade with handle - NA - nos | 7301 | 5 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 5 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 3926 | 10 |
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INWARD
Inward No: 11362 Dt: 12 01 22
MRN No: 02199 Dt: 12 01 22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:12

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 76914
Date: 13 01
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction