(6)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/1/22	Prepared by	Sneha	Serial no.	1463
Supplier name	Reflections electricals pvt. ltd			HO inward no.	
Firm/Company	Summit sales llp	Project	SHLLP	HO received date	
PO/WO date	11/1/22	PO/WO No.	84435	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3702	17/1/22	62,989/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	62,989/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 102387	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	62,989/-
Amount E – PO / WO value:	62,989.20/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ ~~Yes~~ □ No – wait for balance material □ Other
Payment – due date	24/1/22
Remarks:	- final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	Prabhakar			
Sign:	Sneha	[signature] APPROVED			
Date	19/1/22	20 JAN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3702**	Dated **17-Jan-2022**
	Delivery Note **924**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3702 dt. 17-Jan-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **84435/169336**	Dated **11-Jan-2022**
	Dispatch Doc No.	Delivery Note Date **17-Jan-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten 10W 6500K D531065**	940540	12 %	**20.0000 nos**	214.00	nos	**4,280.00**
2	**LED Batten 20W 6500K D532065**	940540	12 %	**20.0000 nos**	218.00	nos	**4,360.00**
3	**MCB 16A SP C Curve WM16ASPC**	853650	18 %	**48.0000 nos**	105.00	nos	**5,040.00**
4	**Venia 6M Plate BP956**	853890	18 %	**120.0000 nos**	72.00	nos	**8,640.00**
5	**Venia Switch 6A 1way B0110**	853650	18 %	**600.0000 nos**	34.50	nos	**20,700.00**
6	**Venia Blaking Plate B3900**	853890	18 %	**900.0000 nos**	12.00	nos	**10,800.00**
							53,820.00
	OUTPUT CGST						**4,584.60**
	OUTPUT SGST						**4,584.60**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**1,708.0000 nos**			**₹ 62,989.00**

INWARD
Inward No: 17542 Dt: 18/01/22
MRN No: 102387 Dt: 18/1/22
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 337 Date 17/1/22 Sign

J. Sathakumar
9246364748
TS10UA 9758

E. & O.E

Amount Chargeable (in words)

INR Sixty Two Thousand Nine Hundred Eighty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940540	8,640.00	6%	518.40	6%	518.40	1,036.80
853650	25,740.00	9%	2,316.60	9%	2,316.60	4,633.20
853890	19,440.00	9%	1,749.60	9%	1,749.60	3,499.20
Total	**53,820.00**		**4,584.60**		**4,584.60**	**9,169.20**

Tax Amount (in words) : **INR Nine Thousand One Hundred Sixty Nine and Twenty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

SUMMIT SALES LLP R.R. DIST. INWARD No. 6982 Date: 19/01

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 13-01-2022 12:35:23 PM

84435
08.01.22 11:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	84435	169336
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	11-01-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	03-01-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	214.00	0.00	12.00	4,793.60
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	218.00	0.00	12.00	4,883.20
3	4596 - Electrical - other - MCB - 16Amps - nos	48.00	105.00	0.00	18.00	5,947.20
4	4631 - Electrical - other - Modular Plate - 6way - nos	120.00	240.00	70.00	18.00	10,195.20
5	4681 - Electrical - switches - Switch - 6Amps - nos	600.00	34.50	0.00	18.00	24,426.00
6	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	12.00	0.00	18.00	12,744.00
	Total Order Value . . .					**62,989.20**

Rupees : Sixty Two Thousand Nine Hundred Eighty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replinishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	03-01-2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00 AM
Supplier		Req. No.	169336
Material required before date:		ID No.	72853

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Surface Mounted Tube Light	2'	20	Nos		
2	Surface Mounted Tube Light	4'	20	Nos		
3	MCB Wipro 84435	16amps	48	Nos		
4	Module Plate Wipro	6	120	Nos		
5	Switch	6amps	600	Nos		
6	Blank Plate		900	Nos		
7	Square Gate Lights	84437	40	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	Vanajakshi		APPROVED BY 07 JAN 2022
Sign.& Date	03-01-2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.