

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 19/1/22		Prepared by: Sueha		Serial no.: 1462	
Supplier name: Shubham Enterprises				HO inward no.	
Firm/Company: Summit Saltp		Project: SHUP		HO received date	
PO/WO date: 14/1/22		PO/WO No.: 84539		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	SE/21-22/1957	17/1/22	34,621/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.	SE/21-22/1937	17/1/22	2,10,027/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				244,648/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.: 102386, 102308		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,44,648/-	
Amount E – PO / WO value:				2,64,619.01/-	
Amount F – Difference (A – E):				19,971.01/-	
Quantity received as per PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		24/1/22			
Remarks: part bill -					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sueha	Sueha			
Sign:					
Date	19/1/22	APPROVED			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents, i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

T009UR 2192

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
 : 66568151
 : 29308151



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
 E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1957 **Date :** 17-Jan-22 **P.O. No.:** 84539/169363 **Date:** 17-Jan-22
Reverse Charge (Y/N) : No **D.C. No. BY MAIL** **Date:** 17-Jan-22
State : Telangana **State Code :** 36 **Vehicle No. :** **E-Way Bill No. :**

Bill to Party : **SUMMIT SALES LLP**
 5-4-187 / 3& 4, II ND FLOOR,
 MG ROAD , SECUNDERABAD - 500003
 SECUNDERABAD
 State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
 5-4-187 / 3& 4, II ND FLOOR,
 MG ROAD , SECUNDERABAD - 500003
 SECUNDERABAD
 State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE		AMOUNT	
			Rs.	Ps.	Rs.	Ps.
1 6M METAL BOX	85381010	600.00 NOS.	42.00		25,200.00	
2 8M METAL BOX	85381010	90.00 NOS.	46.00		4,140.00	
					29,340.00	
					2,640.60	
					2,640.60	
					(-).0.20	
						34,621.00

CGST TAX 9 %
 SGST TAX 9%
 ROUNDED

INWARD			
Inward No: 17545	Dt: 18/01/22		
MRN No: 102386	Dt: 18/01/22		
Received By:	Sign: <i>[Signature]</i>		
SUMMIT SALES LLP			



Indian Rupees Thirty Four Thousand Six Hundred Twenty One Only
 Despatched Through :
 Destination :

1. Goods once sold will not be taken back. E.&O.E. For **SHUBHAM ENTERPRISES**
 2. Interest 24% p.a. will be applicable after due date.
 3. Subject to Secunderabad Jurisdiction.
 4. Cheque return Charges Rs. 500/-
 5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

[Handwritten Signature]

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderabad, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1937 Date : 17-Jan-22 P.O. No. : 84539/169363 Date : 17-Jan-22
Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 17-Jan-22
State : Telangana State Code : 36 Vehicle No. : AP02V9562 E-Way Bill No. 1214 2492 7255

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE		AMOUNT	
			Rs.	Ps.	Rs.	Ps.
1 R.G.C.T.V WIRE FINOLEX ✓	85446090	600 METER ✓	17.00		10,200.00	
2 7/20 SERVICE WIRE ✓	85446090	1,000 METER ✓	17.00		17,000.00	
3 2515 SUDHAKAR 25MM x 1.5MM PVC PIPE ✓	39172310	500.00 NOS ✓	95.73		47,865.00	
4 2512 SUDHAKAR 25MM X 1.2MM PVC PIPE ✓	39172310	800.00 NOS ✓	75.82		60,656.00	
5 25SB SUDHAKAR 25MM X 1.5MM PVC BENDS ✓	39174000	1,000.00 NOS ✓	9.38		9,380.00	
6 25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY ✓	39174000	180.00 NOS ✓	40.68		7,322.00	
7 8M METAL BOX ✓	85381010	60.00 NOS ✓	46.00		2,760.00	
8 2M METAL BOX ✓	85381010	100.00 NOS ✓	22.00		2,200.00	
9 PVC ROUND SHEET BIG ✓	39174000	50.00 NOS ✓	8.00		400.00	
10 PVC ROUND SHEET 4" ✓	39174000	500.00 NOS ✓	5.00		2,500.00	
11 25SJ SUDHAKAR 25MM PVC J.BOX ✓	39174000	600.00 NOS ✓	29.51		17,706.00	

CGST TAX 9 %
SGST TAX 9%
ROUNDED

1,77,989.00
16,019.01
16,019.01
(-)-0.02

INWARD	
Inward No: 17540	Dt: 17/01/22
MRN No: 102308	Dt: 12/01/22
Received By: _____	Sign: _____
SUMMIT SALES LLP	



2,10,027.00

Indian Rupees Two Lakh Ten Thousand Twenty Seven Only
Despatched Through :
Destination :



1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E. For SHUBHAM ENTERPRISES



Purchase Order

Page(s) 1 Of 2

14-01-2022 4:34:04 PM



84539
08.01.22 11:50:02

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc No	84539	169363
	Doc Date	14-01-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC		6656-8151..	
040-66318150/23468151		9849153774	
	Quote Date	10-01-2022	
	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4710 - Electrical - wires - TV wire - RG-6 - mtrs	600.00	17.00	0.00	18.00	12,036.00
2 4782 - Electrical - wires - A1 service Wire - 7/20 - mts	1,000.00	17.00	0.00	18.00	20,060.00
3 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	500.00	191.46	50.00	18.00	56,480.70
4 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	800.00	151.65	50.00	18.00	71,578.80
5 4500 - Electrical - conducting - PVC bend - other - nos 1.5	1,000.00	18.76	50.00	18.00	11,068.40
6 4546 - Electrical - other - Deep Box - 25mm - nos	180.00	81.36	50.00	18.00	8,640.43
7 4777 - Electrical - conducting - Junction Box - 25mm - nos	600.00	59.02	50.00	18.00	20,893.08
8 4617 - Electrical - other - Metal box - 8way - nos	150.00	46.00	0.00	18.00	8,142.00
9 4616 - Electrical - other - Metal box - 6way - nos	600.00	42.00	0.00	18.00	29,736.00
10 4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
11 4801 - Electrical - conducting - PVC round cover - 6 In - Nos	50.00	8.00	0.00	18.00	472.00
12 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
13 4799 - Electrical - other - Change over - 25 Amps - nos havells	18.00	940.00	0.00	18.00	19,965.60
Total Order Value ...					264,619.01

Rupees : Two Lakh(s) Sixty Four Thousand Six Hundred Nineteen and Paise One Only.

Terms and Conditions :-

Specification / All items shall be of Sudhkhhar brand
Payment Terms - After Delivery & Production of bill
Tax GST included in above price.

For **Summit Sales LLP**
Authorised Signatory

*Bill no - SE/21-22/1957 dt 12/1/22
= SE/21-22/1937 dt 12/1/22
amount - 30621 + 210027
= 244,648
Bal amount receivable.*

Accepted the above Terms And Conditions
For **Shubham Enterprises**

Purchase Order

Page(s) 2 Of 2

14-01-2022 4:34:04 PM

Original

Delivery Date Next day

Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone: 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt material. Order for stock replenishing purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory



Accepted the above Terms And Conditions

For **Shubham Enterprises**

Requisition Form

Company Name:	SSLLP	Date:	10.01.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169363
Material required before date:	10.01.2022	ID No.	72955

No	Description	Size	Quantity	Units	Inward No	Date
1	RG 6TV Cable	100mtrs	600	Mtrs		
2	A1 service wire	7/20	1000	Mtrs		
3	Pipe	1"1.5mm	500	Nos		
4	Pipe	1"1.2mm	800	Nos		
5	Bends	1.5mm	1000	Nos		
6	Deep box	25mm	180	Nos		
7	Junction box	25mm	600	Nos		
8	Metal box	8	150	Nos		
9	Metal box	6	600	Nos		
10	Metal box	2	100	Nos		
11	PVC round covers	6"	50	Nos		
12	PVC round covers	3"	500	Nos		
13	Change over switch 2pole	25Amps	18	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	
Sign. & Date	10.01.2022	Sign. & Date	

APPROVED BY

13 JAN 2022

SOHAM MOJI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.